

6 May 2024

Mr Gerard Hayes
Health Services Union
Level 2, 109 Pitt Street
Sydney NSW 2000

Delivery via email: secretary@hsu.asn.au

Dear Mr Hayes,

NSW Health Pathology – Trial of Additional Shift for Specimen Reception – Calvary Mater Newcastle Hospital

This letter is to advise you that NSW Health Pathology proposes to trial an additional shift time for the Technical Assistants at the Calvary Mater Newcastle Hospital.

Through initial discussions with our employees at Calvary Mater Newcastle, we propose to keep the current shift of 08:30 to 17:00 Monday to Friday, worked by all three (3) employees with a proposed change, on a trial basis, to introduce an additional morning shift to stagger the start times:

- 08:00-16:30 (morning shift)
- 08:30-17:00 (day shift)

The trial is scheduled to commence with the next roster period starting on 20 May 2024. Additionally, I will be reaching out to Matthew Ramsay, the local HSU organiser, to arrange monthly check-in meetings as part of the trial.

The primary objective of this additional shift trial is to address the demands of the Calvary Mater Newcastle Hospital and alleviate the strain of managing bone marrow collections whilst completing Specimen Reception duties. By strategically managing workflow variability, we aim to distribute tasks more evenly throughout the day, thus optimising efficiency and productivity.

We value the collaboration of our employees during this phase, as their insights are crucial in shaping the effectiveness of these proposed changes. To facilitate open dialogue, we plan to implement the trial for an initial three-month period, with monthly reviews to assess the anticipated benefits and make any necessary adjustments.

Please feel free to reach out to us with your thoughts or to schedule a meeting to discuss this proposal further by close of business on 20 May 2024.

Thank you for your attention, understanding, and collaboration as we work towards providing enhanced services to our community.

Yours Sincerely



Tarquin Pollock
Associate Director Human Resources Operations
NSW Health Pathology