



# Health Services Union

NSW/ACT/QLD

Branch Council Meeting  
24 August 2020 at 10:00am  
Via Zoom Teleconference  
Level 2, 109 Pitt Street, Sydney

The Union Council meeting opened at 1:08pm with Mark Sterrey in the Chair.

The acknowledgement of the traditional owners of the land by Mark Sterrey in the chair.

*'We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.'*

Moved by L Russell/G Reilly that the matters included in the Branch Council meeting of the HSU NSW/ACT/QLD agenda dated 24 August 2020 have been dealt with by way of resolution or information purposes at the immediately preceding HSU NSW/ACT/QLD Union Council meeting, once moved and seconded may not require further discussion prior to being voted on. Consistent with this, Branch meeting times run shorter than would be reflected in the Branch Agenda.

## Attendance

### In-house

Gerard Hayes  
Mark Sterrey  
Lynne Russell  
Andrew Teece  
Gillian Reilly  
Josephine Peacock  
Edalina Hondros  
Bruce Rowling

### Zoom

Sharon Carney  
Suzanne McGuire  
Toni Winters  
Steven Fraser  
Laycombe Reilly  
Lindy Twyford  
Brian Billington  
Joan Catlin

### Zoom

Mick Callinan  
Leigh Bush  
Robert Aney  
Donna Reilly  
Jeffrey Knee

## 1. Apologies/Proxies/ Observers:

**Resolution: BC 14/2020**

**Moved: L Russell/J Peacock**

“That Gerard Hayes, Secretary holds the proxy for Graeme Baillie, the apologies for Leesa Franks, John Lawrence and Darriea Turley be accepted and that observer’s Angela Nigro and Linda Zutitis be admitted to the meeting.”

**MOTION PUT AND CARRIED**

## 2. Conflict of Interest, Related Party Transaction Disclosures, and other Disclosures

No conflicts were declared at the meeting.

## 3. Minutes of Previous Meeting/s: (attachment)

### 3.1 Resolution: BC 15/2020

Moved: L Russell/B Rowling

“That minutes of the Branch Council Meetings held 30 March 2020 be accepted.”

**MOTION PUT AND CARRIED**

## 4. Matters arising from the minutes

No matters arose from the minutes.

## 5. Secretary's Report

Gerard Hayes, Secretary reported on the following:

### Growth

The Unions growth has slowed however is still significant. All divisions are moving forward, particularly aged care, disabilities, and private health. The Union is at 44,000 tracking to 45,000 by the end of the year.

### Industrial

The Union has engaged in a range of industrial matters in all divisions. Aged Care has been involved in building submissions for the ACRC regarding funding models and a three-million-dollar underpayment from Uniting Care. Disabilities continue to grow, and we now have more than 1000 members. Private health has developed opportunities to support the reintroduction of elective surgery and return to work. Also, the division has been fighting off attacks by UWU in private pathology. Ambulance has been pursuing appropriate PPE and the 2.5 % wages issue, while Public health is also pursuing the 2.5% wage rise and has secured free parking while the covid crisis continues.

### Covid safe office

Since March of this year 85% of office staff have been working from home. The union has concentrated heavily on developing a covid safe workplace. Currently the union has finalised the renovations and enhanced safety through

- Developing a return to work plan
- Covid positive action plan
- Covid 19 workplace plan

- 2 video Conference rooms, sanitiser stations, self-opening doors, social distancing workspace, sneeze screens, full time cleaner office, socialisation area
- Kitchen and condiment redesign
- PPE – hand sanitiser, masks, gloves
- Facial recognition and Temperature testing software for office access
- Covid 19 office training

The Head office is now a covid-19 registered safe workplace. The Illawarra and Parramatta offices are still closed until we can ensure a safe workplace.

The Union has given evidence at the Domestic violence and sexual assault Upper house enquiry and the SWSLHD future health enquiry.

The membership department restructure is currently being finalised and is preparing for the CRM tender process. There were three redundancies in the process. Recruitment is also being conducted for three Queensland positions, four organising development positions and two MSD positions.

Following approval by council the funding agreement has been signed between the SCHN and the HSU regarding the BRACE trial. Sadly, we are beginning to see more than 1000 health workers have contracted covid 19. However, our investment in the members will hopefully supply some significant support to minimise symptoms. The Union is now developing a process to develop an Indigenous committee and \$50,000 indigenous funding initiative as well as woman's support initiative of \$50,000 to support members who may be subject to violence.

**Resolution: BC 16/2020**

**Moved: B Rowling/R Aney**

“That the Branch Council accepts the Secretary’s report.”

**MOTION PUT AND CARRIED**

## 6. Chief Financial Officer’s Report

### 6.1 Angela Nigro, Chief Financial Officer reported on the attached finance reports to 31 July 2020. (Attachments)

**Resolution: BC 17/2020**

**Moved: G Reilly/E Hondros**

“That the Branch Council accepts the Balance Sheet for the period ending 31 July 2020 & Profit and Loss Statement for the period ending 31 July 2020.”

**MOTION PUT AND CARRIED**

### 6.2 Budget and Cashflow FY2021 (Attachment)

The proposed financial year 2021 budget and cashflow and accompanying business paper are tabled for Branch Council's consideration. This has been presented and approved at the Branch Audit & Finance Committee meeting held 29 June 2020 and the Branch Committee meeting held 30 June 2020.

**Resolution: BC 18/2020**

**Moved: G Reilly/E Hondros**

"That the Branch Council accepts the Budget and Cashflow FY2021 as presented."

**MOTION PUT AND CARRIED**

### 6.3 RSM Auditors Closing Report – RSM Auditors in Attendance (Attachment)

**Resolution: BC 19/2020**

**Moved: A Teece/E Hondros**

"That the Branch Council notes the RSM Auditors closing report for the 2020 financial year."

**MOTION PUT AND CARRIED**

### 6.4 Audited Financial Statements FY2020 (Attachment)

**Resolution: BC 20/2020**

**Moved: S Fraser/J Catlin**

"Branch Council passes the following resolution in relation to the general purpose financial report (GPRF) for the period ended 30 June 2020:

The Branch Council declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:
  - (i) meetings of the Branch Council and Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and

- (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
- (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
- (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
- (v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and
- (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.”

**MOTION PUT AND CARRIED**

**Resolution: BC 21/2020**

**Moved: S Fraser/J Catlin**

“Branch Council notes that the Audited Financial Statements were received at the meeting of 24 August 2020.

Branch Council has heard the report of the Auditor from RSM and therefore adopts the Audited Financial Statements for the year ended 30 June 2020.

Branch Council therefore authorises the Assistant Secretary/Treasurer to sign the Operating Report and Committee of Management Statement for the year ended 30 June 2020.

Further, that the audited financial statements be made available to HSU members on the HSU website.”

**MOTION PUT AND CARRIED**

**6.5 Audit & Finance Committee Minutes – Feb to May 2020 (Attachments)**

**7. Agenda Items**

**7.1 Registered Organisations Commission**

On the 24<sup>th</sup> of July 2020 the union received an enquiry from the Registered Organisations Commission. An information meeting was held on Thursday the 30<sup>th</sup> July from 3:30pm to 3:45pm to advise councillors of the Registered Organisations Commission enquiry.

On the 28<sup>th</sup> of July the Branch Committee endorsed at the request of the Secretary that Assistant Secretary Lynne Russell respond to the enquiry on behalf of the union and that Carroll O’Dea assist the Assistant Secretary Treasurer with the correspondence.

**Resolution: BC 22/2020**

**Moved: S Fraser/L Russell**

“Branch Council notes the enquiry from the Registered Organisations Commission and endorses the Branch union response.”

**MOTION PUT AND CARRIED**

## 8. Standing Reports

- 8.1 Industrial Report
- 8.2 Workplace, Health & Safety report
- 8.3 Organisers Report

## 9. General Business

There being no further general business the meeting closed 1:27pm at am.



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(Chairperson)

4 December 2020

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(Date)

## Resolutions List

BC 14/2020	That Gerard Hayes, Secretary holds the proxy for Graeme Baillie, the apologies for Leesa Franks, John Lawrence and Darriea Turley be accepted and that observer's Angela Nigro and Linda Zutitis be admitted to the meeting.
BC 15/2020	That minutes of the Branch Council Meetings held 30 March 2020 be accepted.
BC 16/2020	That the Branch Council accepts the Secretary's report.
BC 17/2020	That the Branch Council accepts the Balance Sheet for the period ending 31 July 2020 & Profit and Loss Statement for the period ending 31 July 2020.
BC 18/2020	That the Branch Council accepts the Budget and Cashflow FY2021 as presented.
BC 19/2020	That the Branch Council notes the RSM Auditors closing report for the 2020 financial year.
BC 20/2020	<p>Branch Council passes the following resolution in relation to the general purpose financial report (GPRF) for the period ended 30 June 2020:</p> <p>The Branch Council declares that in its opinion:</p> <ul style="list-style-type: none"> <li>(f) the financial statements and notes comply with the Australian Accounting Standards;</li> <li>(g) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the <i>Fair Work (Registered Organisations) Act 2009</i> (the RO Act);</li> <li>(h) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;</li> <li>(i) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and</li> <li>(j) during the financial year to which the GPFR relates and since the end of that year:</li> <li>(vii) meetings of the Branch Council and Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and</li> <li>(viii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and</li> </ul>

	<p>(ix) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and</p> <p>(x) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and</p> <p>(xi) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and</p> <p>(xii) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.</p>
BC 21/2020	<p>Branch Council notes that the Audited Financial Statements were received at the meeting of 24 August 2020.</p> <p>Branch Council has heard the report of the Auditor from RSM and therefore adopts the Audited Financial Statements for the year ended 30 June 2020.</p> <p>Branch Council therefore authorises the Assistant Secretary/Treasurer to sign the Operating Report and Committee of Management Statement for the year ended 30 June 2020.</p> <p>Further, that the audited financial statements be made available to HSU members on the HSU website.</p>
BC 22/2020	<p>Branch Council notes the enquiry from the Registered Organisations Commission and endorses the Branch union response.</p>