



Mr Gerard Hayes
Secretary
Health Services Union NSW
Level 2, 109 Pitt Street
SYDNEY NSW 2000

By email: secretary@hsu.asn.au

Dear Mr Hayes

We refer to our discussion Friday, 16 April 2021 and Illawarra Shoalhaven Local Health District's (ISLHD) proposed changes within its Research Support Services which may have the potential to affect your members.

The following information is provided in accordance with Clause 35 of the *Health Employees Conditions of Employment (State) Award 2019 (Award)*:

1. Following a review of the Research Support Services' requirements, ISLHD determined that the current structure needed to be revised to best meet future demands.
2. ISLHD proposes to:
 - a. decommission the existing Research Governance Officer position (HSM3) and establish 2 Research Governance Officer (HSM1) positions (one full time and one part-time position);
 - b. Decommission the existing Research Administration Officer position (HSM1) and establish a part-time Research Support Officer position (AO5); and
 - c. change the reporting line for the Research Governance Officer and Research Support Officer positions to the Director Clinical Trials and Director Research Operations.
3. The proposed change will affect two employees and it is anticipated that both employees will be redeployed to a suitable alternate position in accordance with the Managing Excess Staff of the NSW Health Service Policy Directive (PD2012_021).
4. The Health Services Union has been invited to relevant consultation meetings with affected staff.

In accordance with the consultative provisions of the Award, you are invited to provide any comments regarding the proposed changes within 2 weeks of the date of this letter. Alternatively, if you have any queries regarding this notification, please contact Bronwyn Tolhurst, Manager Workforce Relations via email to bronwyn.tolhurst@health.nsw.gov.au or 0477 378 163.

Yours sincerely,

Dr Bruce Ashford
Executive Director Research

Date: 19 April 2021