

Minutes

1. Present:

Andrea Taylor [AT]
Antoin Cullen [AC]
Alon Faingold [AF]
Ayisha Chitakunye [ACH]
Elisabeth Manning [EM]
Mark Joyce [MJ]
Kath Walkley [KW1]
Kelley Yates [KY]
Leanne Frizzel [LF]
Sarah Eldridge-Smith [SES]
Hema Setty [HS]
Josh Dodsworth [JD]
Timothy Yeap - *Secretariat*

Director MHDA
A/ Service Director, NBCMHS
Clinical Director MHDA
Service Director CYMHS MHDA
Service Director, Macquarie Hospital
Director of Nursing MHDA
Director Governance and Operations MHDA
Service Director NSRMHS Rep.
Service Director HKMHS
Human Resources Manager MHDA and PACH
Medical Workforce Manager, MHDA
HSU Union Representative, MHDA
Executive Officer, MHDA

Apologies:

Chris Frew [CF]
Choong Siew-Yong [CS]
Flora Vashinsky [FV]
Clare Glendenning [CGL]
Craig Gross [CG]
Hanna Schutz [HS]

Service Director, NBCMHS
ASMOF Representative, Clinical Director, CYMHS
HSU Union Representative, NSRMHS
HSU Union Representative, MQH
NSWNMA Representative
ASMOF Representative

No advice:

Kingsley Waterson

Service Director DA

There was a formal acknowledgement of country and lived experience.

2. Minutes of Last Meeting – February 2022

The Minutes of the last meeting were tabled and accepted as a true record of the meeting by SES.

3. Ongoing Business Arising – notes as per Action List. Please refer to attachment item 3 – Outstanding action list SCCC Meeting May 2022.

The following item was closed

| Item / Month | Issue | Action | Officer | Due Date | Status |
|-----------------|---|--|-----------|-----------|--------|
| 6.0 2 June 2021 | Additional Member EO requested from all sectors | HS, MC and LF to request applicants from CYMHS, HKH and Medical Officers Feb 22 - TY to follow up out of meeting with officers May 2022 – Exec will ask staff to put their hands up, then the representatives and their branches will nominate from there. Close Action – To open new action item to review applications. | HS/M C/LF | July 2021 | WIP |

4. Items for Noting

4.1. Standing Agenda Item: Consultation on any MHDA change Projects (Restructures etc.)

4.1.1 Hornsby Ku-ring-gai Mental Health Services PECC Refurbishment Update (CF)

- Currently in consultation with APP and Builders
- Most of work was done previously when the unit was established

- Timeline – Commencing build ASAP, Opening approx. October 2022

4.1.2 Drug & Alcohol Restructure (KW2)

- KW2 unavailable to give update.

4.1.3 Safeguards Team (ACh)

- Safeguards is currently 50% recruited to
- There are 3 multiple disciplinary clinicians on board fulltime at Hornsby, Ryde and Northern Beaches.
- There is 1 Registrar on fulltime.
- An extension brief for the Project Manager position has been submitted
- The MoC is up to date
- Requisitions have been made for additional equipment for the team.
- Recruitment is being finalised for 3 other multiple disciplinary positions. These positions will be appointed pending positive reference checks.
- There is scope for an additional multiple disciplinary position and a brief will be submitted soon following a review of the funding allocation to ensure it is able to be accommodated.
- This item can be taken off the Agenda.

4.1.4 Drug & Alcohol Inpatient Relocation at RNSH (KW1)

- The Douglas building has been identified a space that is suitable from D&A to locate rather than the Herbert Street building.
- Remediation/Tender has been put out for the refurbishment of the Douglas building
- Works will commence in June, to be finished in July 2022
- Capital works haven't included security as it will be a separate process with the district. They will need to review requirements, CCTV, duress alarms etc.
- There has been considerable consultation with staff including walk throughs of the new area.

4.1.5 Virtual Eating Disorder Team (KY)

- Virtual Team enhancement
 - Paediatric CNS started Monday 1.0FTE
 - Dietitian started Monday 0.8FTE
 - Adult CNS will be appointed pending references
 - Psychologist – Still in the interview process
- Further enhancements to the team include;
 - A JMO position at 0.5FTE
 - A Multiple Disciplinary position at 0.8 FTE (Possibly OT)
 - KY had a Final meeting with CD MHDA finalise details of the JMO position – AF will review the PD description tomorrow and get it endorsed by Network Governance Committee.

4.1.6 Aboriginal positions (AT)

- There is funding available for a peer worker and navigator position. The Peer worker position has been recruited to with admittance and support to complete the health worker degree at Charles Sturt University.
- Navigator position will need to be re-graded as there is no one suitable. This may lead to funds being available for another peer worker position after regrading.

4.1.7 Mood T service (KY)

- The Scientific officer position has been fully recruited and started a few weeks ago. Draft MOC in place which will be finalised following this person being able to settle into the role.
- This item can be taken off the Agenda.

4.1.8 Virtual Mental Health Expansion - Wi-Fi at MQH (EM)

- Wi-Fi has been installed and shouldn't be too long until we get the consumer entertainment package sorted out too.

4.1.9 COVID -19 Project Funding Extension Update (KW1)

- All separate funding has been discussed above and therefore nothing to add.
- Given all positions are now permanently funded item to come off Agenda.

4.1.10 Covid19 Vaccination Rollout (MJ)

- Across the MHDA service, consumers identified as vulnerable, we've completed 3rd vaccination. They don't fall into the category of the 4th, but will work with timeframe
- MHDA has started rolling out and supplying Fluvax for consumers across services.
- This has been completed and can come off the agenda.

4.2. Nursing Vacancies (MJ)

- Report as Tabled.
 - Nursing vacancies are trending down within our inpatient units.
 - MHDA has moved to fortnightly bulk recruitment in line with LHD.
 - Engaging with number of recruitment options. One option is the use a particular service of LinkedIn to engage those with interest in nursing within Mental Health.
 - MJ has joined as a member of a LHD KPI working party to look at what we can do to strengthen recruitment across the district

5. New Business

5.1. New positions within MHDA

- Transition of MHPiP from LHD DON to MHDA LCD Team
 - An Initiatives led by MoH NAMO
 - Strategy which outlines a supporting education program for all MHDA staff, not just nursing staff.
 - There are a number of modules for various staff.
 - The MoH has provided funding for a 0.5FTE CNC. The position is in transition to sit with the MHDA education team from July 2022 for 12 months. From there the program will be integrated across the services. Update at the next meeting.
- Youth Response Team (Towards Zero Suicides)
 - A letter arrived yesterday confirming recurrent funding for this service.
 - Hoping to see ATF's today to assist with recruitment.
- PCLI
 - New funding for PCLI positions mentioned at the last meeting;
 - Senior medical officer is being advertised
 - Taking other positions through the grading process
 - Occupational Therapist, Team Leader, Clinical Physiologist
 - Update to be provided at the next meeting

5.2. Accreditation (AT)

- HKH this week, RNS next week.
- MHDA is scheduled for April 2024
 - Preliminary meetings have started to prepare.

6. Business without Notice.

6.1. Palmerston Refurbishment at HKHMHS (LF)

- All floors of the building will be refurbished
- While the work hasn't been initiated yet and is currently in user groups, the team is hoping for a quick turnaround starting works in September 2022 and finishing in January 2023.
- The AOT and WRS MH community teams have been aligned into the refurbishment with additional floor space created.
- The project has happened quickly and is a huge piece of work. There has been a designated project manager from John Staff who is managing it well.

6.2. Duress alarms at MQH (EM)

- MQH has had to purchase additional equipment for the Duress Alarms.
- Workshops have been conducted with NUMs to involve them with the workflow
- Staff training is being conducted and EM is hoping to have representatives from the company on site to assist with trouble shooting.

6.3. MQH Rehabilitation Program Team Restructure (EM)

- The restructure was approved by the CE earlier this year and MQH is currently in consultation with staff and union as part of the restructure (Currently in Week 9 of consultation)
- Proposal – The current day program nursing staff + OT staff form the new rehabilitation program team
- NSW midwifery association indicated they were supportive of the proposal.
- HSU requested a 2 week extension which finishes up on Friday

6.4. Transition of NSR Clinicians to CYMHS re; EPIS (AT/ACh)

- Early intervention team at NSR to transition across to CYMHS
- Currently in Preliminary discussions and a body of change management around this.

6.5. Other SCC Minutes

- ACTION – TY to Source the MQH and any other relevant SCC and USCC minutes as they should be listed here for noting.

Next Meeting

Wednesday **17th August 2022** in the South Wing Meeting Room, Cameron Building, Macquarie Hospital or on SKYPE

Time: 2:00pm – 3:30pm

Meeting closed at 14:25