


NEW MAITLAND HOSPITAL Infection Control and Work Health & Safety Walk Through NMH DATE: 14 th December, 2021		Attendance: Michelle Kennedy, Megan Manning, Elizabeth Smith Apology: Jake Howell, Kirsty Gill, Narelle Bromilow		
Item	Action	Action with	Open / Closed	Comments
Purpose	Purpose of the session: walk through the building as part of preparing for go/no go decision for move day to obtain sign off from WH&S and Infection Control that from their specialty perspective the move into the new build could proceed.	Note		
Level 7 – Helipad	Need to ensure helipad lobby is included as part of maintenance clean. Action: Liz to discuss with HealthShare and Peter Troke (Back of House Change Manager).	Liz	Open	
Level 5	Need to ensure no public access to Level 5. Action: Liz to confirm.	Liz	Open	
Level 4	Store room on Level 4 for use as central hospital curtain store.	Note		
Level 4 - Maternity	<ul style="list-style-type: none"> Blanket warmer in baby bathroom sitting directly on floor. Action: Liz to discuss with Maree (FFE/MME Project Officer) and see if company have a plinth that the blanket warmer can sit on to minimise bending. Double stacked Freezer / Fridge in Breast Milk Room – accessing fridge requires excessive bending – problematic with post-op caesarean section. Request to swap fridge and freezer unable to be accommodated due to heat load – staff aware of this prior to ordering of item. Action: Liz to discuss with Maree possibility of small plinth 150mm high to raise height and if door swing on freezer can be flipped. 	Liz	Open	
Level 4 – Children & Adolescents	<ul style="list-style-type: none"> Discolouration noted on soft fall around drain hole in courtyard. Clinical clean of this area not yet attended. Action: Liz to reassess once clinical clean has occurred. Risk assessment of lady bug in courtyard and door access – potential trip hazard. Action: Risk assessment to be attended. 	Liz	Open	
General / Facility Wide	<ul style="list-style-type: none"> Noisy air returns – particularly in Maternity and Children & Adolescents. Already entered into OmTrak Building Defect Management System for review. Castor wheels on over bed tables need attention – squeaky and not moving smoothly. Action: Liz to discuss with Maree. Some plug inserts missing in patient beverage bays. Action: replace same – Liz to arrange. 	Liz	Open	

	<ul style="list-style-type: none"> • Water marks / stains around sink plug holes. Action: Liz to discuss with HealthShare cleaning team. • PPE holder in Children & Adolescents and Day Procedure Unit located on hand rail side of corridor impacting use of handrail. Action: Liz to investigate relocation. • Albac Rescue Mats still to be installed – happy with plan to put in FHR on IPU’s located near fire stairs as long as not obstructing use of FHR. Action: Liz to check if Albac Rescue Mats have arrived and arrange install. • Pivot ensuite doors in IPU – need to confirm process and staff awareness for enabling door to pivot into bedroom in emergency situation. Action: Discuss with Jake Howell (Commissioning Manager). • Staff overnight rooms and parent support rooms – additional mattress and pillow case protector required for washing between uses. Action: Liz to discuss with Maree. • Body protection signage missing relevant certification and safety labels. Action: Liz to log into OmTrak Building Defect Management System for review. 			
<p>Training – Fire Alarm and EWIS</p>	<p>Draft Fire Panel and Emergency Warning Intercommunication System operation procedure developed and issued to WH&S co-ordinator for finalisation and endorsement through relevant governance committee. Action: Megan to review.</p> <p>Megan still to do fire alarm and EWIS indicator panel training. Action: Megan to follow up with Jake.</p>	<p>Megan</p>	<p>Open</p>	
<p>Overall Assessment</p>	<p>Above items noted for review and attention. No WH&S or Infection Prevention issues identified that would impact on New Maitland Hospital becoming operational.</p>	<p>Note</p>		