



**Health**  
Mid North Coast  
Local Health District

26 May 2021

Mr Gerard Hayes  
General Secretary  
Health Services Union NSW/ACT/QLD  
Locked Bag 3, Australia Square  
SYDNEY NSW 1215

Attention: Michael Kearns  
[michael.kearns@hsu.asn.au](mailto:michael.kearns@hsu.asn.au)

Via Email: [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au)

Dear Mr Hayes,

I am writing to advise you of proposed changes to the shifts for Health and Security Assistants ('HSAs') at Kempsey District Hospital. All HSAs have been involved in a collaborative consultative process and have been given the opportunity to provide feedback and/or have provided consensus agreement.

During the HSA meeting on 26 May 2021, these proposed changes were further discussed and endorsed by the team. The proposed changes are as follows:

1. Effective from 28 June 2021, the static SNP security guard (now 'Certis Security Australia') is to be replaced by a Health and Security Assistant to provide enhanced security and support at the Kempsey District Hospital.
2. Effective from 28 June 2021, the shift times for the Health and Security Assistants will be modified to ensure that there is an eight-hour break between shifts for all Health and Security Assistants. The proposed shift times are:

Morning:	0630 – 1500
Evening:	1400 – 2230
Night:	2215 – 0645

This also allows adequate clinical handover between the teams.

I welcome any comments you may have in regard to this decision by **COB Friday 11 June 2021**. If you wish to discuss the matter, please contact me on (02) 6562 0248 or [felicity.wardle@health.nsw.gov.au](mailto:felicity.wardle@health.nsw.gov.au).

Yours sincerely,

**Felicity Wardle**  
Acting Executive Officer  
Kempsey District Hospital  
Mid North Coast Local Health District

**Mid North Coast Local Health District**  
ABN 57 946 356 658

Port Macquarie Base Hospital  
1 Wrights Road, Port Macquarie NSW 2444  
Phone: (02) 5524 2000 | Fax: (02) 5524 2004  
Website: <https://mnclhd.health.nsw.gov.au/>