

29 August 2022

SDOC22/8923-01

Mr Gerard Hayes  
Secretary HSU ACT/NSW/QLD  
Health Services Union  
Level 2, 109 Pitt St  
SYDNEY NSW 2000  
E: [info@hsu.asn.au](mailto:info@hsu.asn.au)

Dear Mr Hayes

### **Inpatient Mental Health Organisation Structure**

I'm am writing to you regarding a proposal to make changes to Southern's inpatient mental health organisational structure.

This is a proposal. No decision has been made. I am advising staff of the proposal and inviting feedback. I will consider all feedback and will then advise of the decision made.

The intention of this proposal is to:

- Have the best possible inpatient mental health organisational structure that supports high quality, safe patient care
- Attract an excellent, experienced senior nursing leader to the Director Inpatient Mental Health role
- Provide Nursing Unit Managers and inpatient Clinical Nurse Consultants a closer working relationship with the Director Inpatient Mental Health, and
- Provide an opportunity to create two new senior nurse manager positions - Senior Nurse and Nurse Manager Operations.

A summary of the impact of this proposal includes:

- Delete 5 positions:
  - Director Inpatient Mental Health and Access (Nurse Manager 8) [vacant]
  - Nurse Manager Goulburn Inpatient Mental Health (Nurse Manager 6) [vacant]
  - Nurse Manager Bega Inpatient Mental Health (Nurse Manager 4)
  - Executive Assistant [including medical administration duties] (Health Manager 1)
  - Patient Liaison Officer (Administration Officer 4)
- Create 5 new positions:
  - Director Inpatient Mental Health (Nurse Manager 7)
  - Senior Nurse, Mental Health and Alcohol & Other Drugs (Nurse Manager 5)
  - Nurse Manager Operations (Nurse Manager 4)
  - Executive Assistant (Administration Officer 6)
  - Medical Administration and Patient Liaison Officer (Administration Officer 4)
- Nursing Unit Managers and inpatient Clinical Nurse Consultants will report directly to the Director Inpatient Mental Health
- After Hours Nurse Manager will report to the Nurse Manager Operations
- Clozapine and ECT Coordinator will report to the Clinical Change Manager
- Coordinator Mental Health Pathways in Practice Program will report to the Senior Nurse, and

Southern NSW Local Health District  
ABN 94 495 894 851  
Chief Executive

[SNSWLHD-OfficeoftheCE@health.nsw.gov.au](mailto:SNSWLHD-OfficeoftheCE@health.nsw.gov.au)  
PO Box 1845 Queanbeyan NSW 2620

Telephone: 02 6150 7329 Website <http://www.snswlhd.health.nsw.gov.au>

- Consumer Advocate Goulburn Inpatient Mental Health will report to the NUM Chisholm Ross Centre.

I have enclosed a copy of the current and proposed organisational structure.

Any staff member affected by these proposed changes will be managed in line with NSW Health Policy Directive: Managing Excess Staff of the NSW Health Service.

Where new positions are advertised, internal staff would be able to apply.

Rose Roberts, A/Director Inpatient and Access Service and Samantha Allen, People and Wellbeing Partner will hold meetings where there will be an opportunity to ask questions and provide feedback on the proposal. Staff will be welcome to attend a meeting virtually. Meetings will be held:

- Thursday 8 September, 1430 – 1530, Tribunal Room, SERH Mental Health Inpatient Unit
- Friday 9 September, 1430 - 1530, Admin Conference Room, Kenmore Hospital
- Tuesday 13 September, 1430 – 1530, Conference Room, Chisholm Ross Centre
- Wednesday 14 September, 1430 - 1530, Tribunal Room, SERH Mental Health Inpatient Unit
- Tuesday 20 September, 1430 - 1530, Conference Room, Chisholm Ross Centre
- Wednesday 21 September, 1430 – 1530, Admin Conference Room, Kenmore Hospital

If you have any questions on this proposal, please contact Rose Roberts, A/Director Inpatient Mental Health on 0477 348 943 or [rose.roberts@health.nsw.gov.au](mailto:rose.roberts@health.nsw.gov.au).

If you would like to provide written feedback on this proposal, please email Christopher Hancock at [christopher.hancock@health.nsw.gov.au](mailto:christopher.hancock@health.nsw.gov.au) by 5pm Friday 30 September, 2022.

I look forward to your feedback and will provide a response to feedback and decision by Friday 7 October 2022.

Yours sincerely



Damien Eggleton  
**District Director Mental Health and Alcohol & Other Drugs**

Attachments: Current and proposed organisational structure  
Email to all mental health service staff