

## Agenda

### SVHNS Joint Consultative Committee

**Date:** Monday 26<sup>th</sup> February 2024

**Time:** 2:00pm – 3:00pm

**Venue:** Microsoft Teams Meeting

#### Attendees:

Damien-Davis Frank	SVHNS, NSW NMA Delegate
Aesha Awan	ASMOF Lead Organiser
Gerry Carr	Senior People & Culture Manager
Katelyn Forster	<i>Acting</i> Executive Director Strategy, Planning & Partnerships
Linda Patat	Chief Operating Officer
Margaret Bramwell	A/Executive Director Allied Health
Mark Murphy	NSW NMA Representative
Shaun Holloway	Workplace Relations Specialist
Randall Millington	HSU Representative
Rio Pun	Head of People Partnering
Scarlett McAlary	SVHNS, NSW NMA Delegate
Tully Palmer	SVHNS, NSW NMA Delegate

#### Chair:

Rio Pun *Head of People Partnering*

Agenda Items		
Safety Briefing		Chair
Acknowledgement		
We acknowledge the Gadigal people of the Eora nation, the traditional custodians of the lands on which we are meeting today. We acknowledge that they have occupied and cared for these lands over countless generations, and we celebrate their continuing contribution to the life of this region.		
No	Item	Responsible
1.	Previous Minutes & Actions from Monday 11 <sup>th</sup> December 2023	Chair
2.	General update <ul style="list-style-type: none"> <li>Hospital Performance</li> </ul>	Linda Patat
4.	HR update <ul style="list-style-type: none"> <li>P&amp;C Changes in effect</li> <li>Medical Officers Agreement</li> </ul>	Rio Pun
5.	Car parking update	Rio Pun
7.	Other business	All
	Next meeting date: Monday 22 <sup>nd</sup> April 2024, 2:00pm – 3:00pm	For information

## Action Log

Date	Details	Assigned	Progress
11/12/2023	Rio Pun to confirm parking charges and share.	RP	
11/12/2023	Rio Pun to share orientation dates with group. Dates attached to minutes above.	RP	
23/10/2023	SVHNS to confirm how many days off work staff are required to take when they test Covid positive. <a href="#">SharePoint link here</a>	KL	Closed
23/10/2023	SVHNS to provide R Millington the vaccination requirements of staff. Attached to minutes	KL	Closed
28/08/2023	SVHNS to provide Randall Millington high level numbers and classifications of vacancies at SJH.	RP	Closed
28/08/2023	Surgical Recovery Program to be removed as an agenda item going forward.	SW	Closed
26/06/2023	SVHNS to provide a copy of the affective letter to Randall Millington.	RP	Closed
26/06/2023	SVHNS to provide date of when the decision to decommission SJH was made.	RP	Closed
26/06/2023	Provide the date SVHA Board made the decision on the decommissioning of SJH to Elishka Skelding.	RP	Closed
24/04/2023	Provide a high-level copy of the staged rollout plan for the SafeZone implementation to Randall Millington.  26/06/23 – Document attached with meeting minutes from April meeting.	DLL	Closed
24/04/2023	Extend an invitation to Jodi Gough to the Reasonable Workloads Committee the provide terms of reference.	SA	Closed
24/04/2023	Table NSWNMA trade union leave entitlements for awareness and discussion at local NUM meeting.	SA	Closed
24/04/2023	Formalise meeting with ASMOF to confirm TESL eligibility.	KL	Closed
27/02/2023	Confirm the number of non-nursing HSR's being considered for SAS, PECC, PANDA and ED.  24/04/23 - RP confirmed that there are no requests from HSU members or non-nursing HSR's from the above stated areas. In ED, a nursing specific work group has been formed and 3 nursing specific HSRs will be appointed. RM to check in with members and see if they have been made aware of the HSR process.	RP	Closed
27/02/2023	ED to provide a safe median trigger number for inclusions to Escalation Plan  24/04/23 – SA confirmed the team have provided this.	DDF	Closed
27/02/2023	Email Ms Jodi Gough a copy of SVHNS Hospital Escalation Plan once published.	AT	Closed
27/02/2023	Confirm and email Ms Jodi Gough fit testing arrangements for new graduates.  24/04/23 – JG confirmed action item closed.	AT	Closed
27/02/2023	Email Mr Randall Millington a vacancy report of HSU-related classifications.  24/04/23 – Vacancy report sent to RM.	RP	Closed
Date	Details	Assigned	Progress

## Attendance Record

Name   Title	27/02/23	24/04/23	26/06/23	28/08/23	23/10/23	11/12/23
<b>Mr Rio Pun (Chair)</b> A/Executive Director P&C	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Ms Anna Thornton</b> Executive Director Nursing	<input checked="" type="checkbox"/>	Shiraz Abdullah	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AP
<b>Mr Chris Ball</b> Executive Director Quality, Patient & Improvement	AP	-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AP
<b>Linda Patat</b> Chief Operating Officer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-	<input checked="" type="checkbox"/>
<b>Ms Andrea Herring</b> Executive Director Patient Safety & Experience	AP	-	AP			
<b>Ms Caroline Farmer</b> Acting Executive Director Acute Care Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
<b>Mr Shaun Holloway</b> Workplace Relations Specialist						<input checked="" type="checkbox"/>
<b>Mr Dominic Le Lievre</b> Executive Director Integrated Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
<b>Mr Gerry Carr</b> Senior People & Culture Manager	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Mr Kevin Luong</b> Executive Director Medical Services	AP	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Christian Ghan	Christian Ghan
<b>Ms Laura Ausseil</b> Acting People & Culture Manager	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AP
<b>Ms Margaret Lazar</b> Executive Director Allied Health	<input checked="" type="checkbox"/>	Melissa Armstrong	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Mr Patrick Turner</b> A/Executive Director Acute Care Services			<input checked="" type="checkbox"/>			
<b>Mr Randall Millington</b> HSU Representative	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Ms Elishka Skelding</b> ASMOF Industrial Officer		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>Ms Aesha Awan</b> ASMOF Lead Organiser						<input checked="" type="checkbox"/>
<b>Ms Michelle Picone</b> ASMOF Industrial Officer	AP					
<b>Ms Jodi Gough</b> NSW NMA Representative	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-	<input checked="" type="checkbox"/>	-	-
<b>Mr Mark Murphy</b> NSW NMA Representative						<input checked="" type="checkbox"/>
<b>Deanne Irwin</b> HSU Staff Representative	<input checked="" type="checkbox"/>	-	AP	<input checked="" type="checkbox"/>		
<b>Damien-Davis Frank</b> NSW NMA Staff Representative	<input checked="" type="checkbox"/>	-	-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-
<b>Tully Palmer</b> NSW NMA Staff Representative	-	-	-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-
<b>Scarlett McAlary</b> NSW NMA Staff Representative	-	-	-	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-
<b>Sokly Nhek</b> Secretariat	<input checked="" type="checkbox"/>	AP	<input checked="" type="checkbox"/>	Sophie Whitaker	Sophie Whitaker	Sofie Zylko