



Directorate: ACT Health Directorate
Division: **Digital Solutions Division**
Branch: Future Capability and Governance
Section:
Position Title: Senior Director - Delivery
Position No:
Classification: SOGA
Location: **Bowes Street**
Reports to: Executive Branch Manager, Future Capability and Governance

DIRECTORATE OVERVIEW

The ACT Health Directorate (ACTHD) is responsible for strategic direction and leadership of the ACT health system. ACTHD provides a strong policy and population health capability based on a foundation of world-leading health and medical research.

ACTHD develops strategies and sets the direction to ensure that services meet community needs and expectations, deliver improved health outcomes, and that the health system is innovative, effective, and sustainable now and in the future.

DIVISION OVERVIEW

The Digital Solutions Division (DSD) is led by the Chief Information Officer (CIO) who provides high-level leadership, management and strategic advice in relation to technology capabilities across the ACT public health system. The Digital Solutions Division is responsible for:

- The development, implementation and support of the Digital Health Strategy
- Management of technology services and projects
- Management of the relationship and services delivery by technology vendors
- Development, implementation and maintenance of technology policies and procedures
- Information management
- Protective security

BUSINESS UNIT OVERVIEW

The Future Capability Branch is responsible for the delivery of ICT projects aligning with the Digital Health Strategy within a robust governance framework. Throughout the delivery of these new initiatives' engagement with clinical and support areas to identify technology solutions to enhance the quality and efficiency of patient centered care is paramount. The Future Capability Branch works closely with the Applications Support Branch and Technology Operations Branch of Digital Solutions Division to ensure that new initiatives are delivered in a strategic manner.

The team within the Future Capability Branch is comprised of people with diverse backgrounds including clinicians, systems support, administration, and project management staff who will all work together to deliver these important outcomes to the ACT.

POSITION OVERVIEW

The Senior Director- Delivery will lead and manage a team of Project Managers and the PMO to ensure the timely delivery of projects.

WHAT YOU WILL DO

Under the broad direction of The Executive Branch Manager, Future Capability and Governance, you will be responsible for:

- Leading and managing a team of Project Managers and Project Management Office (PMO) in the delivery of ICT projects.
- Overseeing the planning, development and implementation of projects that utilise digital technology solutions, principles, standards and best practices for the ACT Public health services.
- Analysis and optimisation of costs, resources, technologies and processes for all projects and programs within the portfolio.
- Communicating and collaborating with portfolio and project stakeholders.
- Co-ordinating and prioritising projects within the portfolio.
- Managing stakeholder involvement in the project, ensuring appropriate change management and communication planning and involvement.
- Working closely with internal and external stakeholders to collate and action feedback to ensure that the project efforts meet stakeholder expectations.
- Monitoring and evaluating the progress, performance and risks of the portfolio.

WHAT YOU REQUIRE

The information below describes the capabilities that are required to perform the duties and responsibilities of the position.

Professional / Technical Skills and Knowledge

1. Strong strategic, project and program management skills in an ICT environment.
2. Proven ability to lead and manage a diverse team to deliver in a complex stakeholder organisation.
3. A strong understanding of the ACT Public Health system and its technological operations.
4. Demonstrated high level oral and written communication skills including experience in preparing briefs, reports and correspondence relating to a project delivery portfolio.

Behavioural Capabilities

5. Excellent interpersonal skills and demonstrated ability to establish and maintain effective communication and working relationships with a range of internal/external clients, stakeholders and service providers with well-developed team and representational skills.

6. Demonstrated commitment to Work, Health and Safety (WH&S) and displays behaviours that are consistent with ACT Health's values of Respect, Collaboration, Integrity and Innovation.

Compliance Requirements/Qualifications

1. Prior to commencement, the successful candidate will be required to undergo a pre-employment National Police Check.
2. This role requires you to obtain and maintain an Australian Government NV1 security clearance, which will be sponsored by the ACT Health Directorate. In order to be eligible for an NV1 security clearance, you must be an Australian citizen. If you are not successful in obtaining a Security clearance, your employment in the role will not commence. If already commenced, your employment will be terminated