



Mr Gerard Hayes
Secretary
Health Services Union NSW
Level 2, 109 Pitt Street
Sydney NSW 2000

Dear Mr Hayes,

Request for Consultation – Clinical Information Records Organisational Change

I am writing to inform you that South Western Sydney Local Health District (SWSLHD) has made the decision to change the manner in which medical records are processed, stored and maintained. The organisational change will impact on employees covered by the Health Services Union (HSU).

The organisational change will result in changes to existing positions and the creation of additional positions within Primary and Community Health, and the Clinical Information Departments (CID) at Liverpool, Fairfield, Bankstown-Lidcombe, Bowral and District, and Camden and Campbelltown Hospitals. The changes will strengthen the alignment of all clinical information and medical record services across SWSLHD, and include:

- Changes to the title, duties and responsibilities of existing Clinical Information Officers (Administration Officer Level 2).
- Introduction of Clinical Information and Records Supervisor (Administration Officer Level 4) positions within Clinical Information Departments.
- Increase in Clinical Information Officer full time equivalent (FTE) staff at each facility/service (permanent and temporary).

There are permanent employees at Liverpool Hospital, Bowral and District Hospital, Bankstown-Lidcombe Hospital, Fairfield Hospital, Camden and Campbelltown Hospitals, and Primary and Community Health who will be impacted by this organisational change.

A meeting with all staff impacted by these changes has been organised for 2pm on Wednesday 24 August 2022, with Human Resources, Staff Wellbeing & Support Services and CID management representatives present. An invitation will be extended to the Health Services Union to attend this meeting. In the meantime, if you would like to discuss this matter or require any further information, please contact Ms Diana Markovski, District Clinical Information Manager, on 0407 813 936 or email: diana.markovski@health.nsw.gov.au or Ms Shannon Armin, Senior Manager, Human Resources & Industrial Relations on 0438 156 679 or email: shannon.armin@health.nsw.gov.au

Kind regards,

Stephen Johnson
Manager Performance Unit

Date: 16/8/22

South Western Sydney Local Health District acknowledges the traditional owners of the land.