

Minutes of District Joint Consultative Committee (DJCC)

- DATE:** Tuesday 28 November 2023
Open 10:03am, closed 10:27am
- VENUE:** District Headquarters, Meeting Room 1 and Online Microsoft Teams Meeting
- PRESENT:** Kim Nguyen (Executive Director – Workforce & Allied Health - Chair, Susan Heyman (Executive Director – Rural and Regional Health Services), Tony Gilbertson (Executive Director – Finance & Imaging Services), Kevin O’Malley, (Senior HR Manager), Tracey Gaddelin (HSU), Matt Ramsay (HSU), Jodi Gough (NSWNMA), Matt Frith (Acting for Paul Craven, Executive Director), Daniel McKay (NSWNMA Representative), Anand Swamy (Executive Director - Mental Health Services), Alice Eggleston (NSWNMA), Kim Roebuck (HR Administration).
- APOLOGIES:** Tracey McCosker (Chief Executive), Elizabeth Grist (Executive Director – Clinical Services, Nursing and Midwifery), Peter Choi (Director – Medical Services, JHH), Samantha McMaster (NSWNMA), Karen Kelly (Executive Director - Greater Metropolitan Health Services), Matt Byrne (Senior HR Manager Metro), Jeremy Lappin (HSU), Paul Craven (Executive Director – Children Young People and Families, Medical Services, Networks and Streams),

ITEM NO.	TOPIC	DISCUSSION	ACTION	RESPONSIBILITY (TIMELINE)
1.	<u>Attendance / Apologies</u>	As Above.		
2.	<u>Declaration of Conflicts of Interest and Confidential Items</u>	Nil.		
3.	<u>Confirmation of Previous Minutes</u>	Minutes of meeting held on 22 August 2023 were confirmed as a true and accurate record.		
4.	<u>Presentations</u>	Nil.		
5.	<u>Business Arising from Previous minutes / Outstanding Actions</u> 5.1 HNE Security/Wardspersons structure	Mr Nguyen and Mr O’Malley met with HSU and matter progressing forward to resolution.	Ongoing	
	5.2 Bi-Monthly Mental Health Meetings	Mr Nguyen followed up Acting Executive Director – Mental Health Service regarding bi-monthly mental health DON meetings and they confirmed meetings will recommence. Anand Swamy did confirm that the DON meeting will resume and will confirm a meeting date. Jodi to distribute meeting date to members.	Ongoing	
6.	<u>General Business</u>	Ministry has advised paid site staff parking to recommence from 1		

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	6.1 Carparking & new Link Road	<p>February 2024 at three (3) sites - John Hunter, Mater Mental Health and James Fletcher campus. In line with Ministry of Health's rural initiative, Maitland and Belmont sites, carparking will remain free.</p> <p>Mr O'Malley currently working with Healthshare to obtain names of staff who have been charged previously and current employees and staff who had parking passes during covid and will communicate changes to affected staff once this information is obtained from Healthshare.</p> <p>New Link Road – work in progress, Mr Nguyen to confirm with Mr Awad date of completion.</p>	Mr Nguyen to confirm anticipated date of completion of link Road	23 February 2023
	6.2 Reintroduction of bus at John Hunter Hospital	New park and ride bus service has been announced and currently being tendered for. Service will commence once tender process complete. Anticipate it to commence in 2024. Tender process not anticipated to be completed prior to paid staff parking recommencing.		
	6.3 Christmas / New Year Operational Plans	<p>Additional public holiday this year is Friday 29 December 2023.</p> <p>Encouraging staff with excess leave and ADO's to utilise these during the Christmas / new year shutdown period.</p>		
7.	<u>Standing Items</u> 7.1 Budget Update	Mr Gilbertson advised Governments annual budget was published in Sept 2023. HNE's EOFY 22/23 budget has been published and was unfavourable. The Health District is working hard to manage this budget deficit.		
	7.2 Workplace Health & Safety	<p>Mr Nguyen advised Health District continues to have a number of COVID related workers compensation claims. When employees intend to make a workers compensation covid related claim they are required to provide positive covid test result and Dr certificate to confirm diagnosis.</p> <p>Workers Compensation claim numbers are stable. HNELHD continue to work with staff and returning them to work using number of proactive systems.</p>		
8.	<u>For Information</u>	Nil.		

9.	Business Without Notice	<ul style="list-style-type: none"> Ms Gough requested breakdown on new nursing graduates commencing in 2024. 	Ms Roebuck to obtain breakdown of 2024 nursing graduations from Ms Grist and provide to Ms Gough and committee	22 December 2023
9.	<u>Next Meeting</u>	Tues 27 th February, 10am – 12pm		