

**From:** [ISLHD-ExecutiveDirectorFinanceandCorporateServices](#)  
**To:** [@ISLHD-AllStaff](#)  
**Subject:** Fleet Telematics Implementation Notice  
**Date:** Monday, February 26, 2024 1:52:23 PM  
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## Fleet Telematics Implementation Notice

Dear Colleagues,

The NSW Government has mandated vehicle telematics for all general purpose Government fleet vehicles, excluding 100% salary packaged, heavy commercial, plant and equipment and emergency operational vehicles.

Telematics devices will be implemented in Illawarra Shoalhaven Local Health District from 1 April 2024 in line with PD2023\_030 [NSW Health Vehicle Procurement and Use](#).

### What is Vehicle Telematics

Vehicle telematics refers to technology that uses a device installed in the vehicle to gather data including vehicle location, driver behavior and vehicle activity. Data is transmitted via mobile phone or satellite networks and is presented on a software platform.

### What are the benefits of telematics

The key benefits of having Telematics are:

- improving Workplace Health and Safety (WHS)
- improving asset management by location
- electronic log sheets to replace manual logbook data entry and automation of FBT records
- navigation capabilities (i.e. maps) when fitted as a screen solution

Vehicle Telematics provide important on-board safety features for drivers and employees, including alerts of driving related incidents such as rollovers or G-force events (accidents). These safety features are a key aspect behind implementing Telematics in the NSW Health fleet.

### What data is recorded using Telematics

Telematics will collect information similar to what is recorded on the manual log sheet such as time and date of journey, start odometer and end odometer, start location and end location and the trip purpose for FBT compliance. The device will also record the route taken and information collected will be stored in the secure data environment provided by the suppliers. The data collected will be available to the LHD Fleet manager for the purpose of managing the fleet.

### How does it work

A vehicle with a telematics tracking device will be indicated by a sticker on the vehicle stating it is under GPS surveillance.

An active GPS telematics system is used to track the vehicle's location and driver actions and will automatically send information to a central tracking portal in real time.

All drivers are required to log into the GPS telematics device using their Stafflink ID, so data collected can be linked to the driver. Training and guides will be provided.

NSW Health, through our Telematics suppliers, are collecting this data to improve:

- management of the vehicle fleet

- fringe Benefit Tax (FBT) reporting and compliance
- driver safety
- efficiency by providing an electronic log book (ELB) to replace current manual paper log system

To improve driver safety and compliance, we may use the information collected to review driver actions which identifies the following indicative actions by drivers as dangerous:

- extended periods of speeding 15-30 km/h over speed limit
- extended periods of speeding more than 30 km/h over speed limit
- driving for extended periods without a break
- any unauthorised use of a Health Service vehicle

Any of the above actions, may attract appropriate management action in line with NSW Health Policy Directives. Prior to any action being taken, investigations will be conducted to consider any extenuating circumstances, for example overtaking, rough terrain, avoiding roadkill, traffic delays. In addition, any circumstances or expectations set by the business that could have influenced the driving behavior.

There are no options to turn off the GPS device and any NSW health general fleet vehicle booked after 1 April 2024 will collect telematics data for all business related trips.

Employees who are entitled to private use of a health service vehicle will be able to classify trips as “private”. This will mask the vehicle and will not record any driver behavior activity or route information. The only data collected for private trips will be the information required for FBT (Fringe Benefits Tax) reporting i.e. date, time and kilometers travelled.

### **Contact**

Should you wish to access or update any of your telematics data in the future, please contact ISLHD Fleet Manager Glen Armstrong on 4271 9657.

To find out more about Telematics policy and mandate please visit NSW Government Telematics Policy (Appendix 2 of the NSW Government Travel and Transport Policy):

<https://buy.nsw.gov.au/policy-library/policies/travel-and-transport-policy#telematics>

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**Kind Regards,**

Damien Van Rosmalen

**Executive Director Finance and Corporate Services**

*Date 26/02/24*

