



By email secretary@hsu.asn.au

25th October 2023

Gerard Hayes
Secretary
Health Service Union
Level 2, 109 Pitt Street
Sydney NSW 2000

Dear Gerard

RE: Proposed changes - HAG 2 Cleaning staff roles in Mental Health Unit

I wish to advise of proposed changes for the HAG 2 Cleaning staff roles in Mental Health Unit, at Calvary Mater Hospital, Waratah NSW. We believe the changes will provide a safer and more patient monitored work environment for our HAG 2 Cleaning staff.

Background to the changes

Incident within OAP’s Dementia Ward

- Resident quickly walked past HA2 cleaner (pair worker) and nurse/area spotter
- Staff member No 2 struck on the back by a resident whilst cleaning the toilet, back to door, did not pull duress alarm as Staff No 1 had an item in each hand.
- I have discussed the below with Angela Henry, NUM of MH OAP’s and Angela agrees with the proposed plan.

To ensure the safety of our cleaning staff we propose the following.

Work in pairs throughout each ward utilising the following role distribution. Staff are identified as Staff No1 and Staff No 2 and will complete tasks as follows:

Bedrooms	No.1 ensuite bathroom,	No.2 bedroom
Corridors	No.1 touch points and dusting	No.2 floor mopping
Seating Areas	No.1 touch points, dusting and bins	No.2 Glass & floor management

- Swap daily, shift pattern dependant, between No.1 an No.2 to reduce repetitive strain

Supporting documentation

Proposed Site Induction
Proposed Duty Statement’s Level 2 & Level3
Updated N19.030 Procedure of use of Cleaning Trolley in Mental Health 2023
Situational awareness BUZZ session communication with staff



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I would be pleased to discuss if there are any concerns, please contact me on the numbers below at your earliest convenience.

Your sincerely

A handwritten signature in black ink, appearing to read "Clinton Lee", written over a horizontal line.

Mr Clinton Lee
Medirest General Services Manager
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Email: clintonlee@compass-group.com.au

Enc.

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