



Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT/Qld
Locked Bag 3
Australia Square NSW 1215

c/o: secretary@hsu.asn.au; Tom.Stevanja@hsu.asn.au

Private & Confidential

Dear Mr Hayes,

Re: Notification of Workplace Change – Food Services, John Hunter Hospital

I am writing to advise you of HealthShare NSW's proposal to alter the standard shift pattern within the café/retail area at John Hunter Hospital, serviced by the Food Services department. This proposal is for an initial three month (trial) period effective from 17/07/2023 to 08/10/2023, following this a decision will be made regarding a permanent change.

Specifically, the standard shift pattern will be altered as follows:

Supervisor

- Current rostered start and finish time: 6:00am Start and 2:30pm Finish
- Proposed rostered start and finish time: 8:00am Start and 4:30pm Finish

Hospital Assistant: (one shift to change)

- Current rostered start and finish time: 6:30am Start and 3:00pm Finish
- Proposed rostered start and finish time: 6:00am Start and 2:30pm Finish

This proposal is to adjust shift times to provide appropriate staff coverage across the day.

Supervisor - The proposed change will allow the Supervisor to complete administrative duties at a quieter time of day. Under the existing Supervisor roster, the Supervisor is often called away from their duties to help serve customers, which impacts on completing required administrative tasks.

Hospital Assistant –Moving the shift time forward 30mins will cover the 6:00am to 6:30am period that is currently covered by the Supervisor.

A notification meeting will be held on 11 July 2023 at 2:00pm in Staff Cafeteria to announce the planned alteration to the standard shift pattern to impacted staff, and the HSU are welcome to attend. Please let me know if a Union Organiser will attend the meeting.

There are 8 affected Food Services staff. At this stage other staff within the Food Services department are not affected.

HealthShare NSW is committed to consultation with HSU and our staff of the impact of this change, therefore if you have any questions, or to request a USCC to be arranged please contact Kirra Noonan, HR Business Partner via Kirra.Noonan@health.nsw.gov.au or 0438 079 198.

Yours sincerely



Kate Ireland
A/ Operations Manager, Patient Services and Planning, John Hunter Hospital

Date: 4 July 2023

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