

TRIM:NSHD/22/61848

Mr Gerard Hayes
Secretary
Health Services Union
Level 2, 109 Pitt Street
SYDNEY NSW 2000

via Email to: info@hsu.asn.au

Dear Mr Hayes

RE: Realignment of organisational reporting line – Carer Support Service, Northern Sydney Local Health District

I write with reference to the Carer Support Service based within Northern Sydney Local Health District (The District). The District proposes to realign the divisional reporting lines of the Carer Support Service.

Currently the Carer Support Service report to the Director Nursing & Midwifery NSLHD and as such the position of Manager, Carer Support Service, Health Manager Level 2 reports directly to the Director Nursing & Midwifery NSLHD.

The District's proposal is for the Carer Support Service to be structurally realigned to report to the Director Allied Health NSLHD and as such the position of Manager, Carer Support Service is proposed to report to the Director Allied Health NSLHD. **(TAB A)** illustrates the proposed organisational position structure.

The key benefits of the change include:

- Increased supervision and support for Carer Support Service
- A more relevant and organic reporting line
- Improved decision making, accountability and communication
- Building workforce capability into the future
- Supporting the appropriate management of risk by ensuring decisions are made closer to where information is held.
- Providing additional support and governance to this important service for carers and families

Please also find attached the Position Description for the Manager, Carer Support Service, for your review and consideration **(TAB B)**.

At this stage preliminary discussions have been held with the Manager, Carer Support Service who supports the proposal and sees the merit in this realignment/change in reporting line. The carer support service are also are of this change and are agreeable.

The District wishes to confirm that with this realignment/change in reporting line there is no decrease to FTE in this Directorate.

Northern Sydney Local Health District is located on the traditional lands of the Eora Nation

All correspondence to be emailed or sent to:
NSLHD-Mail@health.nsw.gov.au

Northern Sydney Local Health District
ABN 63 834 171 987

PO Box 4007
Royal North Shore Hospital LPO
St Leonards NSW 2065
Tel (02) 9462 9955 Fax (02) 9463 1029



The District anticipates that this proposal will be implemented immediately following the consultation period.

Therefore, I now wish to invite you to provide any feedback, comments, questions and/or concerns on this proposal by **close of business 29 July 2022** (two weeks from date of letter) which can be emailed to Julia.Capper@health.nsw.gov.au.

If you require any additional information or wish to arrange a meeting to discuss this further, I can be contacted by telephone on 02 9463 2788. Alternately, you can contact Mr Michael Felicetti, Human Resources Business Partner by telephone on 02 9462 9818 or email at Michael.Felicetti@health.nsw.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'Julia Capper'.

Julia Capper
Director Allied Health
NSLHD Executive Unit
Northern Local Health District

Date: 12 July 2022

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