

## HEALTH SERVICES UNION

### Health Professional Industrial Advisory Committees

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Health Professionals Industrial Advisory Committees will be established to advance the industrial and professional interests of vocational or issues-based Health Professional members. The committee, will advise the HSU on strategic industrial direction, critically review current activities, policies and practices within the health system, design and endorse industry specific campaigns to advance HSU members interests and promote HSU membership and reputation amongst Health Professionals.

These terms of reference and the operations of each committee established under these guidelines will be reviewed every 12 months to ensure they are meeting the objectives of the union.

No current provision under these terms of reference or future amendments can be inconsistent with the union rules.

#### Membership and Constitution

The HSU Secretary will approve proposals for the establishment of HSU Health Professional Advisory Committees.

To constitute a valid committee, the following requirements must be met:

- The Committee must maintain a minimum membership of 5 and must include members from the regional areas.
- The Committee must convene no later than quarterly.
- The Committee must nominate and elect a chairperson and secretary, who are responsible for the collation of minutes, endorsements, actions, and other items to be sent to the HSU office.
- Technology will be the primary form of committee operation and communication. Face to face meetings may be convened as the HSU Secretary requires.

Membership of the committee will be open to all financial HSU members working in the designated profession or interest area. Membership will be sought through expressions of interest, expressions of interest can be via completion of a HSU EOI survey or a written request to join the committee, within the allotted window for registration each year.

Membership will continue according to the following:

- 12 month-term, at such time, the committee member may renew membership for another year through the above stated channels.
- The member must remain a financial member of the HSU.
  - Formal resignation from the HSU will result in resignation from the committee for the remainder of the term, notwithstanding, their re-joining of the HSU later.
  - Members of the committee may be removed from the committee in accordance with Union rules.

### **Role of the Committees**

- The committees will discuss and consider issues referred from the relevant state-wide members meeting for the profession.
- The committees will discuss state-wide issues identified through any other channels.
- The committees will make recommendations to the Union Secretary on matters affecting the profession.
- The committees will research and develop the HSU's position on award reform, including arguments for the need for reform, collection of evidence, and drafting proposed reform clauses.
- The committees will establish and maintain union processes for improvement and protection of industrial conditions under current awards, e.g., grading committees.
- The Union Secretary may refer any business to the Advisory Committees

### **Committee Plan of Action**

- Monitoring and reviewing structures for profession, including, but not limited to, state-wide zoom meetings and the advisory committee itself.
- Generate public awareness of work Health Professionals perform to improve public support for allied health staff across NSW Health.
- Critically review current activities, policies and practices in the health system and provide information to the unions overall strategies and campaigns.
- Provide advocacy on issues, by linking up with relevant like-minded groups, and lobbying on behalf of members affected by changes in the health system.
- Review awards current operation, research need for change and advocate politically and industrially for improved Health Professional awards.
- Enhance and promote the HSU amongst Health Professionals to improve membership.

### **Reporting**

The Committees will maintain minutes of all meetings.

### **Use and Disclosure of data**

Monitoring and access to data from telematics devices is restricted to:

- HSU Secretary
- HSU Assistant Secretary/Treasurer
- HSU Assistant Secretary
- Divisional Secretaries on delegation from the Secretary

## Guideline Version Control

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