

PRIVATE & CONFIDENTIAL

11 April 2023

Mr Gerard Hayes
Secretary
Health Services Union
Level 2, 109 Pitt Street
Sydney NSW 2000

By email: secretary@hsu.asn.au
info@hsu.asn.au

Dear Mr Hayes,

Re: Proposed Change of Shift Times

I write in relation to a proposed change of Wardsperson shift times for Sub-Acute/Short Term Residential Accommodation Services (STRAS) at Belmont Hospital. The proposed change will better facilitate the needs and requirements of the STRAS unit and Hospital facility, allowing for improved service delivery.

Currently the commencing time is 0930 with a finishing time of 1800. The proposal is to commence and finish one hour earlier, moving the commencing time to 0830 with a finishing time of 1700. The proposed change will affect three (3) staff members.

All affected staff were consulted on the proposed changes in late December 2022 and early January 2023. Staff indicated positivity toward the change. A trial of the new hours was undertaken during January 2023 and February 2023 to assess the success of changing the commencing and finishing times.

At the conclusion of the trial staff were again consulted to provide their feedback on the success or concerns regarding the change of shift times. All staff affected were positive with the change. Feedback received included:

- Happy to make it permanent
- STRAS Unit much calmer and organised
- Trial works well
- Everyone happier, less stressed.

We would now like to propose to formalise the change of shift times for wardspersons in Sub-Acute/STRAS from 0930 – 1800 to 0830 – 1700. It is proposed this permanent change will be effective from Monday 1 May 2023.

I would like to invite the Health Services Union to partake in this consultation process and provide their feedback regarding the proposal to permanently change the shift times as outlined above prior to the implementation of the changes. As such it would be appreciated if any feedback could be provided to me no later than Close of Business Wednesday 26 April 2023. Any feedback can be emailed to me at Gabriella.Sharp@health.nsw.gov.au.

If you have any questions or concerns please do not hesitate to contact me on (02) 4923 2686 or email Gabriella.Sharp@health.nsw.gov.au.

Yours sincerely,



Gabriella Sharp
Patient Support Services Manager
Belmont Hospital
Hunter New England Local Health District

cc. Jenny Martin – A/General Manager, Belmont Hospital
Melissa Booth – Senior HR Consultant, GMHS