



Mr Gerard Hayes
General Secretary
Health Services Union NSW Branch
Level 2, 109 Pitt Street
Sydney NSW 2000

By email: gen-sec@hsu.asn.au

Dear Mr Hayes,

Re: Establishment of a Staff Consultative Committee – Oral Health Services, WSLHD

I write to advise you of the proposed establishment of a Staff Consultative Committee for the Oral Health Service across Western Sydney Local Health District (WSLHD).

The Oral Health Service provides general dental and dental surgery services to the eligible population of WSLHD. It is also a state-wide specialist oral health service provider for NSW. The service is one of two major teaching facilities for the faculty of Dentistry of the University of Sydney and employs approximately 350 FTE between the Westmead Centre for Oral Health and Mt. Druiitt Oral Health Centre. The majority of these employees are covered by Awards with coverage of the Health Services Union (HSU).

WSLHD is committed to meeting its obligation to consult with staff and the HSU, consistent with our obligations under the *Health Employees Conditions of Employment (State) Award*, and the *Industrial Consultative Arrangements in NSW Health Services PD209_059*.

I would like to extend an invitation to representatives of the HSU's choosing to attend the Oral Health SCC meetings. Additionally, I would appreciate if the nominated HSU representative can nominate relevant representatives from the Oral Health Service to attend the Oral Health Service SCC meetings. Could you please provide advice of the nominated HSU representative, as well as the names and contact details (including email addresses) of the local delegates we are to be included into the meeting invitation ahead of the inaugural Oral Health Service Staff Consultative Committee meeting.

The Inaugural Oral Health Staff Consultative Committee will be scheduled as follows:

Date: 23 May 2023

Time: 3:30pm

Venue: AVB Conference Room, Westmead Centre for Oral Health (and via MS TEAMS)

Attached for your information and consultation is a copy of the following documentation:

- Draft Terms of Reference for the Oral Health Service Staff Consultative Committee, and
- Draft Agenda

You will note, in the Terms of Reference, I have suggested that the Committee would comprise representatives from the following teams:

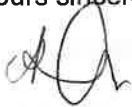
- Administrative Westmead OHS
- Administrative Blacktown/Mount Druiitt OHS
- Dental Assistant/Dental Technician Westmead OHS
- Dental Assistant/Dental Technician Blacktown/Mount Druiitt OHS
- Nursing, OHS

- Dental Officer/Dental Specialist Westmead OHS
- Dental Officer/Dental Specialist Blacktown/Mount Druitt OHS
- Corporate/Ancillary staff Westmead OHS
- Corporate/Ancillary staff Blacktown/Mount Druitt OHS

Should you wish to provide feedback on the Draft Terms of Reference, can you please do so to myself by 19 May 2023.

Should you wish to discuss any of the content in the attached or provide any feedback on the information contained herein please refer your queries in the first instance to Kim Daniel, Director, Human Resources Business Partners via kim.daniel@health.nsw.gov.au or myself via WSLHD-GMOralHealth@health.nsw.gov.au.

Yours sincerely,



Kyle Cain
Acting General Manager
Oral Health Service
Western Sydney Local Health District

Date: 06.05.2023