

Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT/Qld
Locked Bag 3
Australia Square NSW 1215

c/o: secretary@hsu.asn.au;
Tom.Stevanja@hsu.asn.au

Re: Notification of Workplace Change – Newcastle
Linen Service

16 MAY 2023

Dear Mr Hayes,

I am writing to advise you of HealthShare NSW's proposal to alter the standard shift pattern within the Domestic Services Department, at Newcastle Linen Service on permanent basis.

Specifically, the standard shift pattern will be altered as follows:

- Current rostered start and finish times –
 - Sunday to Thursday 9pm to 5.30am
- Proposed rostered start and finish time –
 - Monday to Friday 6am to 2.30pm
 - Monday to Friday 2.30pm to 11pm

This proposal to alter standard shift patterns is a result of a recent business review conducted by the management team at Newcastle Linen Service. The review was conducted to ensure continuous action is being taken to improve consistency across the site and ensure operational business needs are met with a great focus on safety and wellbeing of employees.

Reasons for the change:

- Current shift pattern poses high risk to employee's wellbeing and safety
- The staff working night shift miss out on interactions with other staff members
- Lack of support and training, inability to complete my health learning, attend huddles and important updates that usually occur at the beginning of each shift
- Lack of staff to cover unplanned and planned leave

A notification meeting will be held on 31 MAY 2023 at 1:30pm at Newcastle Linen Site to announce the planned alteration to the standard shift pattern to impacted staff (3 staff), and the HSU are welcome to attend. Please let me know if a Union Organiser will attend the meeting.

HealthShare NSW is committed to consultation with HSU and our staff of the impact of this change, therefore if you have any questions, or to request a USCC to be arranged please contact Aleksandra Kusmierz, HR Business Partner via Aleksandra.kusmierz@health.nsw.gov.au or 0499 829 587.

Sincerely,

A handwritten signature in black ink, appearing to read "Goran Saveski".

Goran Saveski
Operations Manager Newcastle Linen Service
0407 946 533
Goran.Saveski@health.nsw.gov.au