

Minutes

Present:

Lee Gregory	Executive Director Operations NSLHD (<i>Chair</i>)
Claire Harris	Director Nursing & Midwifery NSLHD
Julia Capper	Director Allied Health NSLHD
Adam Quested	Deputy Director People & Culture - HRBPs NSLHD
Lucy Barrett	People & Culture Manager, Workplace Relations - Ryde HRBPs (<i>Minutes</i>)
Alistair Ball	Organiser, NMA
Kimberly Attenborough	Health Graduate NSLHD
Ciaran McCloughan	Enrolled Nurse, Ryde Hospital
Greg O'Donohue	Industrial Officer, HSU
Josh Dodsworth	Organiser, HSU
Michelle Rosentreter	Registered Nurse, HKH
Hanna Shutz	Industrial Officer, ASMOF
Kara Smallhorn	Team Leader, Respiratory Protection Program, NSLHD

Apologies:

Deb Willcox	Chief Executive NSLHD
Paula Williscroft	Director People & Culture NSLHD
Craig Gross	Organiser, NMA
Bruce Rowling	Security Officer, RNSH
Sarah Ellyard	Registered Nurse, MHDA
Jo Tallon	Director, IPAC NSLHD
Suzanna Szabo	Registered Nurse, MHDA
Damien Lee	Industrial Officer, ASMOF
Elyse Powell	Registered Nurse, RNS
Suzanna Szabo	Registered Nurse, MHDA
Kelda Brown	Registered Nurse, RNSH
Sarah Ellyard	Registered Nurse, MHDA

1. Acknowledgement of Country

The Chair acknowledged the Traditional Owners of the land on which we meet and paid respects to Elders past, present and emerging.

2. Attendance / Apologies / Quorum / Conflict of Interest

Attendance and apologies were noted.

Introductions were made.

Conflict of Interest: Nil.

The meeting progressed upon meeting quorum.

3. Confirmation of Minutes

The Committee accepted the minutes of the meetings held on 2 March 2022 as a true and accurate record.

4. Ongoing Business (in conjunction with Action List)

4.1 Action List

As per action list.

5. Items for Notation / Information

5.1 Minutes from Reporting Committees

The minutes provided by the reporting committees were noted.

6. Standing Agenda Items

6.1 CE Update

- Current numbers of staff furloughed due to Covid-19 sits at 127 across the district. This is decreasing. Top challenges include staffing, acuity of patients and surgical backlog
- Winter Plans are in place and further Winter Planning meetings are being held over the coming weeks across all facilities and services. Winter Plans include:
 - Additional resources into the EDs to provide relief, such as: Pharmacist, Physiotherapists;
 - Extension of hours at HKH and RNSH;
 - Additional Cleaners at Ryde Hospital to assist with turnaround of patient rooms;
 - GP access lines to relieve pressure on the EDs for influenza;
 - Updating videos on the appropriate use of EDs.

6.2 Consultation on Change Projects

- District advised that proposed changes to HIS are in draft and should be sent through to the HSU for consultation in the next few weeks;
- District advised that the HKH Nursing Executive restructure has been through extensive consultation with NSWNMA over the past couple of months and is starting to move forward.

6.3 Staff Recognition

- Time in Service Awards across the district for the 2021 service recipients are being held, initially delayed due to Covid-19;
 - Nursing: International Nursing and Midwifery Awards were held across the facilities/services with the winners at each facility to be put to a district level award – this is anticipated to be announced in a months' time;
 - Allied Health: First inaugural Allied Health Awards were held, this was delayed due to Covid-19, with Amanda Pollock nominated from NSLHD.
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7. Items with Notice

7.1 NSLHD

7.1.1 Referral Note from the Reasonable Workload Committee, Macquarie Hospital

- The referral note refers to the Macquarie Parkview Unit and ongoing issues over the past few years regarding staffing levels on the NHPPD Ward. Some concerns from management

are held regarding meeting the NHPPD as, on occasions, there are some staffing reduction required – the referral note is requesting not to reduce the staffing.

- NSWNMA noted their recommendation for the district is to contact the local workloads chairperson to convene a district meeting with a plan to move the issues forward
Action: District DONM to contact local workloads chairperson to convene meeting

7.2 NSWNMA

Nil

7.3 Health Services Union

Nil

7.4 ASMOF

Nil

8 Items without Notice

8.1 NSLHD

Nil

8.2 NSWNMA

NSWNMA requested an update on current recruitment to vacancies and if any issues are being noted:

- District advised that the recruitment success is variable across the district. Some facilities are receiving large amounts of applicants, while other facilities are receiving few applicants. Factors including cost of living in Sydney and low overseas recruitment are all affecting recruitment. District noted that vacancies are trending down. The District noted that a large intake of new graduates have been brought on, however acknowledges this results in a very junior workforce.
- NSWNMA noted that it is challenging to support this junior workforce

8.3 ASMOF

Nil

8.4 Health Services Union

HSU requested update on the movement of the ICT team from the Cameron building to the Douglas building at RNSH. HSU advised by their members that the Server Team and Desktop Team are moving to the Douglas building.

- **Action:** District to provide update to HSU via email.
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9 Date, Time & Venue for Next Meeting

Wednesday, 7 September 2022, 10.30am – 12.00pm
Garrigarrang, Level 14, Kolling Building, RNSH

Meeting Closed: 11:02am