



Mr Gerard Hayes
Secretary
Health Services Union
Locked Bag 3
AUSTRALIA SQUARE NSW 1215

Attention: Greg O'Donohue

E-mail: secretary@hsu.asn.au

Dear Gerard

I am writing to advise and provide you with a copy of the workforce restructure plan for a proposed change within Illawarra Shoalhaven Local Health District (ISLHD) associated with the cessation of two Day Care Centres, part of the Division of Aged Care, Palliative Care, and Rehabilitation (DoACPCR), which has the potential to affect staff covered by your union.

I confirm that in accordance with Clause 35 of the *Health Employee's Conditions of Employment (State) Award*, genuine, formal consultation has commenced with all affected employees of DoACPCR directly impacted by the workforce restructure plan. The attached plan outlines ISLHD's proposal for the cessation of these two Day Care Centres and outlines the impact that this proposal has on staff.

The staff have been working in alternative (temporary) roles at different locations since the centres were closed due to the first COVID-19 wave in 2020. While the proposal is that these centres officially cease operating at the end of the year, the timing required for consultation together with the Christmas Closedown period required us to seek alternative arrangements for staff to accommodate these events.

I am pleased to advise that through collaboration with affected staff, and ISLHD partners, we have been able to secure temporary work for all staff to cover their immediate future. This will allow for consultation to occur and will give staff some security and certainty while a more permanent solution is found.

Management is available to meet with local officials if required to further discuss the proposal during the consultation period, which commences today and concludes on **22 December 2023**. Should this be required please have the relevant official contact Ms Ngarla Tetley, Workforce Support Manager, on 0476 836214 or ngarla.tetley@health.nsw.gov.au or Ms Emma Kapoor, Workforce Support Coordinator on 0436 853 239 or at emma.kapoor@health.nsw.gov.au to arrange a mutually agreeable time.

You may respond with your comments on the proposed changes via e-mail to Ms Lynne Yates, Network Community Aged Care Manager, on lynne.yates@health.nsw.gov.au prior to the consultation period closing.

Should you have any further questions, please do not hesitate to contact Ms Yates or Ms Tetley on the details listed above.

Yours sincerely



Megan Foye
Co-Director
Division of Aged Care, Palliative Care, and Rehabilitation

Date: 14.12.23

Attach: Tab A - Commonwealth Funded Day Care and Respite Services – Restructure Plan