

Mr Gerard Hayes
Secretary
Health Services Union NSW
Locked Bag 3
AUSTRALIA SQUARE NSW 1215

cc: Mark Jay
Organiser, Public Health
Mark.Jay@hsu.asn.au

Email: secretary@hsu.asn.au

Change Position Description and reporting line to SNSWLHD Courier Motor Vehicle Driver

Dear Mr Hayes

I am writing to you regarding a proposal to change the SNSWLHD Courier Motor Vehicle Driver Position Description and Reporting line.

This is a proposal. No decision has been made. I am advising staff of the proposal and inviting feedback. I will consider all feedback and will then advise of the decision made.

The intention of this proposal is to: update Position Description to reflect current ways of working and reporting lines.

A summary of the impact of this proposal includes:

- Changes to positions:
 - Remove the role of transporting staff and clients in a timely manner stated within the primary purpose and key accountabilities.
- Changes to reporting lines:
 - Change reporting line from Coastal Network Administration Manager to the Coastal Network Corporate Services Manager.

I have enclosed a copy of the current and proposed organisational structure.

I have also enclosed a copy of the communication sent to all staff.

Where new positions are advertised, internal staff would be able to apply.

Melainie Ison Coastal Network Corporate Service Manager will hold one FACE TO FACE meeting where there will be an opportunity for staff to ask questions and provide feedback on the proposal. Meetings will be held:

Date	Time	Location
6 March 2024	0700am	SERH – Green Room Level TBA

If you have any questions on this proposal, please contact Melainie Ison Coastal Network Corporate Services Manager on 0429 219 646 or Melainie.Ison@health.nsw.gov.au

If you would like to provide written feedback on this proposal, please email Melainie Ison Coastal Network Corporate Services Manager via Melainie.Ison@health.nsw.gov.au by COB 20 March 2024

I look forward to your feedback and will provide a response to feedback and decision by 3 April 2024.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'B Scotcher', with a stylized, cursive script.

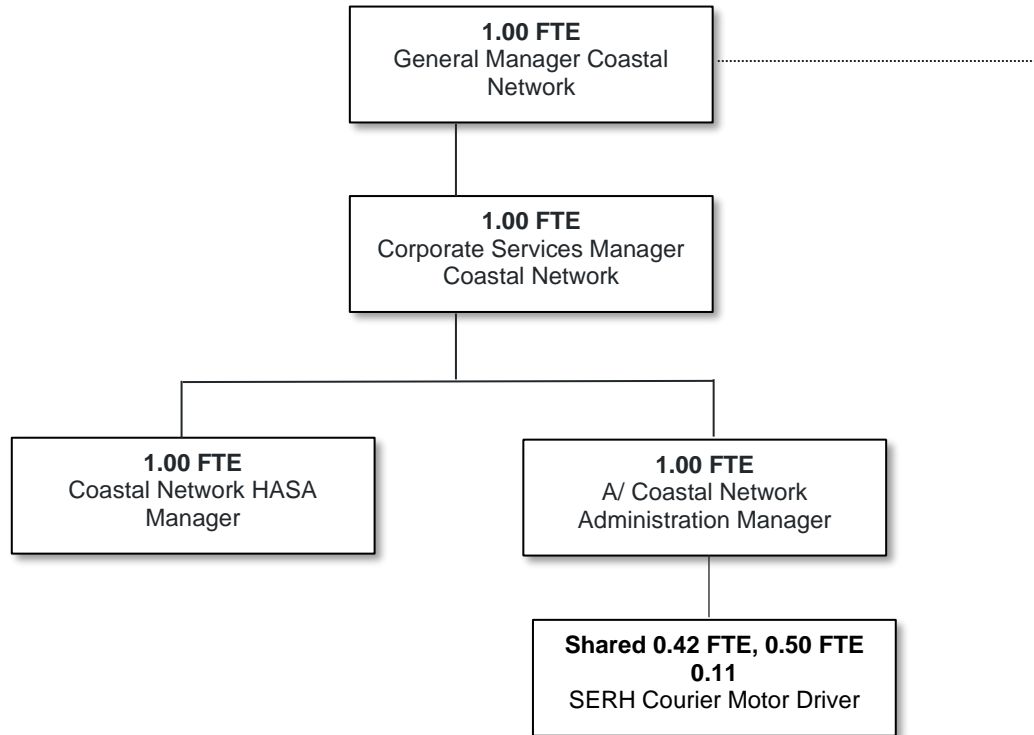
Brad Scotcher

General Manager Coastal Network, Southern NSW Local Health District

01 March, 2024

Attachments: Current and proposed organisational charts
Email to all staff

Coastal Network – Corporate Services - Old



Coastal Network Business Partners

- Quality, Safety & Patient Experience
- People & Wellbeing
- Finance & Performance

Coastal Network – Corporate Services - New

