

Our Ref: DT22/76703

Mr Gerard Hayes
Secretary
Health Services Union
Locked Bag 3
SYDNEY NSW 1215
secretary@hsu.asn.au

Dear Mr Hayes

I am writing to advise the Health Services Union (HSU) that the Shoalhaven Hospital Group will commence a review of the service model provided by the Hotel Services Department at Shoalhaven District Memorial Hospital (SDMH).

This Review is prompted by multiple staff concerns and meetings with the local HSU Organiser and staff representatives regarding staff workloads, rosters and duties. The purpose is to look at the resourcing, workload allocation, rosters, processes and structure of the Hotel Services Department at SDMH with the intent to ensure resourcing of the Department is appropriate and ensure the service model supports the operational requirements of the Hospital.

The Corporate Services Manager will be leading the review and will establish a Working Group to support the Review. The Terms of Reference will be tabled at the first meeting to be held in early August 2022. An invitation will be sent to the HSU Organiser for membership on the Working Group. The Review is expected to be completed by late November 2022 and during this period permanent vacancies may be filled using temporary contracts.

At the end of the Review, further consultation will be provided around any proposed actions moving forward.

Should you require further information, please contact Jayne Carr, Corporate Services Manager on 4429 1658 or email Jayne.carr@health.nsw.gov.au.

Yours sincerely



Craig Hamer
General Manager
Shoalhaven Hospital Group

Date: 21 July 2022

CC: Jake Conley, HSU Organiser