



4 March 2022

Mr Gerard Hayes  
General Secretary  
Health Services Union NSW/ACT/QLD  
Locked Bag 3, Australia Square  
SYDNEY NSW 1215

Via Email: [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au)

Dear Mr Hayes,

**RE: Interim managerial arrangements at Coffs Harbour Community Mental Health**

I am writing to advise of interim management arrangements at Coffs Harbour Community Mental Health including the Integrated Treatment Service (ITS) and Acute Care Service (ACS).

Since the recent retirement of the ITS manager, an opportunity has arisen to conduct a review of the current management structure with a view of better supporting team members and managers. This is being driven by feedback received from staff and other line managers.

Interim arrangements have been put in place which includes one operational manager and one clinical lead which will support both the ITS and ACS teams. This arrangement is temporary in nature to allow a review of the service needs and to develop a proposed plan for a permanent management structure. This temporary arrangement will not significantly affect staff and there will be no reduction of staffing numbers as a result of this review.

Initial consultation has commenced with relevant staff members on 23 February 2022 and will continue as the review is undertaken. We commit to genuine consultation with the industrial associations once a proposed organisational structure has been developed.

We would welcome any initial comments you may have regarding this process by COB 18 March 2022. If you would like to meet to discuss this proposal, please do not hesitate to contact the District Manager Community Mental Health on 0438 941 845. Please also feel free to contact my office on 0418 208 498 or via email at [Penny.Jones@health.nsw.gov.au](mailto:Penny.Jones@health.nsw.gov.au)

Yours sincerely,

**Penny Jones**  
Director Integrated Mental Health Alcohol and Other Drugs  
Mid North Coast Local Health District