

Human Resources - Greater Metropolitan Health Services /  
Children, Young People & Families  
PO Box 21, Waratah NSW 2298  
Telephone: (02) 4985 3152



**Health**  
Hunter New England  
Local Health District

Email: [HNELHD-HRMetro@health.nsw.gov.au](mailto:HNELHD-HRMetro@health.nsw.gov.au)

**PRIVATE & CONFIDENTIAL**

27 March 2023

Mr Gerard Hayes  
Secretary  
Health Services Union  
Level 2, 109 Pitt Street  
SYDNEY NSW 2000

**By email:** [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au)  
[info@hsu.asn.au](mailto:info@hsu.asn.au)

Dear Mr Hayes,

**Re: Change to Reporting Lines**

I write in relation to a change in reporting lines for five (5) security staff of 4.2FTE working at Belmont Hospital and one (1) permanent staff of 1 FTE working within the District Relief Pool. The changes are made to ensure provision of contracted hours, improve the alignment of services and enable the effective and efficient delivery of services and care to patients and the community.

At present Belmont Hospital Security staff report through to Mr Scott Connors- District Security and Engineering Compliance Manager. Effective 10 April 2023 Belmont Hospital Security staff will report to Gabriella Sharp, Patient Support Services Manager- Belmont Hospital.

The permanent staff member working within the District Relief Pool also report through to Mr Scott Connors- District Security and Engineering Compliance Manager. Effective 10 April 2023 his staff member will transfer from the District Relief pool to JHH Security service and report to Rodney Prouse, Security Manager- JHH.

All staff have been advised of the reporting line change. I note that in essence these arrangements are administrative in nature and will not impact on working hours, or conditions per the *Health Employees' Conditions of Employment (State) Award*. All staff have been advised that any future applications for leave, notification of sick leave and general concerns are to be directed to their new line manager.

Please do not hesitate to contact Eve Youman- HR Manager Greater Metro & CYPFS on 49 853283 or via email to [Eve.Youman@health.nsw.gov.au](mailto:Eve.Youman@health.nsw.gov.au) should you wish to clarify any aspect of this process or have any questions regarding this matter.

Yours sincerely,

Dr Ramsey Awad  
**Executive Director Infrastructure, Planning & Sustainability**  
Hunter New England Local Health District

c.c Eve Youman- HR Manager Greater Metro & CYPF  
Felicity Crocket- Snr HR Consultant- Corporate