

12 March 2024

Gerard Hayes  
Secretary  
Health Services Union  
Locked Bag 3  
Australia Square NSW 1215

Via email: [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au)

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**Re: Notification of Change to Night Shift Hours within the Patient Services Information Unit (PSIU) at Royal North Shore Hospital (RNSH), Northern Sydney Local Health District (NSLHD)**

Dear Mr Hayes

I write to advise you of a change to night shift hours within the Patient Services Information Unit (PSIU) rostered within the Emergency Department (ED) at Royal North Shore Hospital (RNSH), Northern Sydney Local Health District (NSLHD).

After consulting with PSIU ED staff it has been determined that an 8-week trial will commence where the 10 hour night shift, between Thursday and Sunday in the ED RNSH will be rostered as an 8 hour shift. This change is due to the majority of staff nominating a preference to be rostered for 8 hours during night shifts.

Effective, Monday 1<sup>st</sup> April 2024 all PSIU night shifts within the ED at RNSH will be rostered from 2200 hours to 0630 hours Monday to Sunday.

It is envisioned that the proposed changes will help to:

- Support the operational needs of the ED and the PSIU staff.
- Allow the service to allocate requested ADO's each month more effectively where staff can opt to be rostered to work 2, 3 or 4 nights each roster.

Staff have been consulted regarding this change and an email notifying the change was distributed to all ED PSIU staff on 16 February 2024.

Please do not hesitate to contact Ms Julie Gardener, Administration Manager, PSIU, RNSH via email at [Julie.gardner@health.nsw.gov.au](mailto:Julie.gardner@health.nsw.gov.au) should you require further clarification on this change.

Yours sincerely

A handwritten signature in black ink, appearing to be 'L.G.', written in a cursive style.

Liz George  
**Human Resource Business Partner**  
**People and Culture**  
**Northern Sydney Local Health District**

Date: 12 March 2024