

Ms Kym Morgan
Health Services Union
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RE: Hornsby Ku-ring-gai Hospital (HKH) Commissioning of Rehabilitation Ward (3C)

Dear Kym

I write to advise that Adjunct Professor Anthony Schembri, Chief Executive of Northern Sydney Local Health District (NSLHD), has requested that Hornsby Ku-ring-gai Hospital (HKH) commission 16 additional rehabilitation (sub-acute) beds. The additional rehabilitation capacity will provide support to our colleagues at Ryde Hospital who are undertaking a major campus re-development, requiring a decant plan on the Ryde Hospital campus.

HKH will commission the additional beds within Ward 3C. You may be aware that HKH currently has a 28-bed rehabilitation ward (Ward 3D) and Ward 3C was purpose-built, during the HKH redevelopment, as a second available 28-bed capacity rehabilitation ward. The infrastructure and equipment to facilitate the opening of 16 beds at HKH is already in place, and the identified space (Ward 3C) is currently unoccupied.

It is anticipated that Ward 3C will be functional by **1 April 2024**.

As the model of care and service delivery platform for HKH Rehabilitation Services is already in existence, inclusive of the admitted patient services, Ward 3C will operate in accordance with this established service and operating parameters as both services will be co-located.

Proposed Staffing Profile

To ensure service provision for the 16-bed rehabilitation ward, the planned staffing profile for Ward 3C will be provided to you as soon as possible.

Ryde Hospital Redevelopment and Recruitment On-going

The Ryde Hospital Redevelopment (RHR) program requires decanting rehabilitation beds from the Graythwaite Rehabilitation Centre.

To ensure patient care and continuity of service, NSLHD has identified the vacant Ward 3C at HKH as being suitable for accommodating rehabilitation patients.





Northern Sydney Local Health District is located on the traditional lands of the Eora Nation

As part of the RHR program, NLSHD will seek expressions of interest from Ryde Hospital staff working in the Graythwaite Rehabilitation Centre to temporarily relocate to HKH Ward 3C for the duration of the redevelopment. This EOI process is expected to be completed in the week commencing 5 February 2024. Following completion of the redevelopment on the Ryde campus, it is intended that the Graythwaite Rehabilitation Centre will return to its current purpose, with its current bed base and staffing profile.

As it is anticipated that not all roles will be filled, it is proposed to advertise roles concurrently with the expression of interest process following the consultation period to ensure all roles are filled by **1 April 2024**.

Naturally, priority will be afforded to Ryde Hospital staff wishing to relocate to HKH. If all roles are filled, no further recruitment action is necessary.

If some positions remain vacant, those roles will be filled through recruitment action.

<p>Step 1</p> 	<p>1. Expression of interest sought from affected staff at Ryde hospital to relocate to Ward 3C at Hornsby Ku-ring-gai Hospital.</p> <p>2. Roles in Ward 3C to be advertised across the NSW Health Sector to create a recruitment pool.</p>
<p>Step 2</p> 	<p>Priority assessment of EOI staff into roles.</p> <p>Where two or more EOI staff eligible for one position, selection will be based on merit.</p> <p>If all the roles are filled, no further recruitment action is required.</p>
<p>Step 3</p> 	<p>Any remaining vacant roles will be filled by merit selection from the recruitment pool.</p>
<p>Step 4</p> 	<p>All roles in Ward 3C filled by 1 April 2024.</p>

Consultation

As part of the staff consultation process, Mr Simon Hill, General Manager HKH, announced the commissioning of Rehabilitation Ward 3C to all staff on 17 January 2024 via an all-staff broadcast email bulletin.

In addition, an information session was held with Ward 3D on 16 January 2024.

As part of the consultation process, I invite you to provide any feedback, comments, questions or concerns on the commissioning of Ward 3C. This feedback can be emailed to me via Gwen.Hickey@health.nsw.gov.au.

Additionally, I have arranged a meeting to discuss this further with you as follows:

Date: Thursday, 18 January 2024

Time: 12:45 pm -13:15pm

Location: Hornsby Ku-ring-gai Hospital Boardroom, Level 5 Building 60, and via teams

If this appointment is not suitable, please contact me on 0475 979 390 or via email to make an alternate meeting time.

Thank you for your support. If you require additional information, I can be contacted on mobile 0475 979 390.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Gwen Hickey', written over a large, faint circular stamp or watermark.

Gwen Hickey

**Rehabilitation & Aged Care Service (RACS), Outpatients & Allied Health Services
Manager
Hornsby Ku-ring-gai Hospital**

16 January 2024