

Agenda

SVHNS Joint Consultative Committee

Date: Monday 11th December 2023
Time: 2:00pm – 3:00pm
Venue: Microsoft Teams Meeting

Attendees:

Anna Thornton	Executive Director Nursing
Linda Patat	<i>Interim</i> Chief Operating Officer
Margaret Lazar	Executive Director Allied Health
Gerry Carr	Senior People & Culture Manager
Shaun Holloway	Workplace Relations Specialist
Randall Millington	HSU Representative
Tully Palmer	NSW NMA Staff Representative
Aesha Awan	ASMAF NSW Industrial Officer

Apologies:

Chris Ball, *Interim* Executive Director Quality Performance & Improvement
 Katelyn Forster, *Acting* Executive Director Strategy, Planning & Partnerships
 Rajdeep Ubeja, Executive Director Medical Services
 Mark Murphy, NSW NMA Representative
 Michelle Picone, ASMOF Industrial Officer
 Damien-Davis Frank, SVHNS, NSW NMA Delegate

Chair:

Rio Pun *Acting* Executive Director of People & Culture

Agenda Items		
	Safety Briefing	Chair
Acknowledgement		
We acknowledge the Gadigal people of the Eora nation, the traditional custodians of the lands on which we are meeting today. We acknowledge that they have occupied and cared for these lands over countless generations, and we celebrate their continuing contribution to the life of this region.		
No	Item	Responsible
1.	<p>Previous Minutes & Actions from Monday 23rd October 2023</p> <p>Confirmed by: Margaret Lazar Second: Gerry Carr</p> <p>Covid-19 leave- Randall Millington requested that staff who test positive for Covid-19 can take it as special leave rather than sick leave. There are concerns that if staff catch it twice in one year they will exhaust their sick pay. The chair informed that staff should WFH/remote where able to, carrying out online mandatory training and working as much as they feel able to online. For exceptional circumstances for staff there may be consideration given to take special leave.</p> <p>Vaccination requirements- Requirements attached to table with previous minutes.</p>	Chair
2.	<p>General update</p> <ul style="list-style-type: none"> Hospital Performance 	Linda Patat

	<p>Linda Patat gave a Network update. Particularly important at this time of year to be thanking our staff and people, especially those working over the Christmas period.</p> <p>Surgical Recovery Programme- This month's performance is focusing on patient flow and access, there has been great success in the target to achieve triple zero for recommended time to surgery. This target is on track to be achieved by the 2031 deadline.</p> <p>Transfer of care (TOC) numbers are going well, last month's figure was the best of the last 12 months, this helps to alleviate pressure in the Emergency Department.</p> <p>Good news- safety- infection rates/complications have new processes- so far they have yielded some encouraging early results, which will be better understood in the next 3-4 months.</p> <p>Recruitment- new wave social media recruitment is being released this week targeting candidate care/early responsiveness. This should help reduce staff levels of overtime and the number of contract staff around hospital.</p>	
4.	<p>HR update</p> <ul style="list-style-type: none"> - New starter- Introduce Shaun Holloway - Car parking update <p>Parking charging arrangements will come into effect 1st Feb 2024, - correspondence sent out to staff.</p> <p>Action- Rio Pun to confirm parking charges and share- Charges on bottom of minutes.</p>	Chair
7.	<p>Other business</p> <p>USCC- Pathology- waiting for date for 2nd meeting – Rio Pun and Randall Millington to take conversation offline.</p> <p>Salary packaging- Rio Pun is due to meet with the Smart Salary rep next Friday, he will report outcomes of this conversation to Randall Millington once these are clear.</p> <p>Orientation- Action- Rio Pun to share orientation dates with group- Dates below.</p> <p>Orientation dates-</p> <ul style="list-style-type: none"> • Monday, 22nd January 2024 • Monday, 12th February 2024 • Monday, 11th March 2024 • Monday, 22nd April 2024 • Monday, 13th May 2024 • Monday, 3rd June 2024 • Monday, 15th July 2024 • Monday, 5th August 2024 • Monday, 9th September 2024 • Monday, 14th October 2024 • Monday, 4th November 2024 • Monday, 2nd December 2024 	All
	Next meeting date: Monday 26 th February 2024, 2:00pm – 3:00pm	For information

Action Log

Date	Details	Assigned	Progress
11/12/2023	Rio Pun to confirm parking charges and share.	RP	
11/12/2023	Rio Pun to share orientation dates with group. Dates attached to minutes above.	RP	
23/10/2023	SVHNS to confirm how many days off work staff are required to take when they test Covid positive. SharePoint link here	KL	Closed
23/10/2023	SVHNS to provide R Millington the vaccination requirements of staff. Attached to minutes	KL	Closed
28/08/2023	SVHNS to provide Randall Millington high level numbers and classifications of vacancies at SJH.	RP	Closed
28/08/2023	Surgical Recovery Program to be removed as an agenda item going forward.	SW	Closed
26/06/2023	SVHNS to provide a copy of the affective letter to Randall Millington.	RP	Closed
26/06/2023	SVHNS to provide date of when the decision to decommission SJH was made.	RP	Closed
26/06/2023	Provide the date SVHA Board made the decision on the decommissioning of SJH to Elishka Skelding.	RP	Closed
24/04/2023	Provide a high-level copy of the staged rollout plan for the SafeZone implementation to Randall Millington. 26/06/23 – Document attached with meeting minutes from April meeting.	DLL	Closed
24/04/2023	Extend an invitation to Jodi Gough to the Reasonable Workloads Committee the provide terms of reference.	SA	Closed
24/04/2023	Table NSWNMA trade union leave entitlements for awareness and discussion at local NUM meeting.	SA	Closed
24/04/2023	Formalise meeting with ASMOF to confirm TESL eligibility.	KL	Closed
27/02/2023	Confirm the number of non-nursing HSR's being considered for SAS, PECC, PANDA and ED. 24/04/23 - RP confirmed that there are no requests from HSU members or non-nursing HSR's from the above stated areas. In ED, a nursing specific work group has been formed and 3 nursing specific HSRs will be appointed. RM to check in with members and see if they have been made aware of the HSR process.	RP	Closed
27/02/2023	ED to provide a safe median trigger number for inclusions to Escalation Plan 24/04/23 – SA confirmed the team have provided this.	DDF	Closed
27/02/2023	Email Ms Jodi Gough a copy of SVHNS Hospital Escalation Plan once published.	AT	Closed
27/02/2023	Confirm and email Ms Jodi Gough fit testing arrangements for new graduates. 24/04/23 – JG confirmed action item closed.	AT	Closed
27/02/2023	Email Mr Randall Millington a vacancy report of HSU-related classifications. 24/04/23 – Vacancy report sent to RM.	RP	Closed

Aikenhead Staff Car Park – Ballot Car Park

Access via Victoria Street

Hours of Operation:

24 hours a day, 7 days per week for all staff who were successful in the 2023/2024 Ballot Year. Parking fee is \$72.00 per fortnight via Payroll Deduction

Based on the Ballot Terms and Conditions, only staff who were successful in the Ballot are allowed access.

O'Brien Centre Car Park – Early bird Parking (Staff Parking)

Access via Burton Street

Hours of Operation:

Monday to Friday.

Entry between: 06:30am – 09:30am (Or when car Park is Full)

Exit between: 15:00pm – 18:00pm

Parking Fee - \$13 per day

For Exit either before 15:00pm or after 18:00pm will attract a call out fee of \$81

Xavier Commercial Car Park

Access via Victoria Street

Hours of Operation:

Monday to Thursday: 6.30 am - 11.30pm

Friday and Saturday : 6.30 am - 1.30 am

Sunday : 6.30 am - 12.00 midnight

Public Holidays

Same hours as day the Public Holiday falls on.

Parking Fees:

Casual Parking

Monday to Friday (Including Public Holidays)

0 – ½ Hour \$5.00

½ - 1 Hour \$10.00

1 – 2 Hours \$17.00

2 – 3 Hours \$21.00

3 – 6 Hours \$30.00

6+ Hours \$50.00 Maximum (per entry day)

Non-Staff/3rd Party Overnight rate \$50.00, plus day rate

Staff Rates

Staff Afternoon - \$13.00 – (Entry after 12.45pm and must exit before close)

Staff Evening - \$13.00 flat rate – (Entry after 4.00pm, Exit before Close)

Staff Overnight - \$8.00 – (Entry after 17:00pm, Exit next day before 09:00am)

Staff Overnight - \$31.00 – (Entry after 17:00pm, Exit next day after 09:00am)

Staff All Day - \$31.00 (Entry after 6:30am and stay for 6+ hours)