

T24/4222

MINUTES SOUTH EASTERN SYDNEY LOCAL HEALTH DISTRICT STREAMLINED JOINT CONSULTATIVE COMMITTEE MEETING Thursday 23 November 2023 Commencing at 10:00 am Heritage Boardroom / MS Teams	
Item 1	<p>MEETING OPENING</p> <p>Apologies:</p> <ul style="list-style-type: none"> • Tobi Wilson – Chief Executive • Donna Garland – General Manager, Royal Hospital for Women • Robert Silburn – NSWNMA Sutherland Mental Health Sub-branch • Marianne Gale – General Manager, Population & Community Health • Tom Stevanja – Senior Industrial Officer, Health Services Unions <p>Members Present:</p> <ul style="list-style-type: none"> • Fiona Fahey – Director People and Culture (Chair) • Kim Olesen – Executive Director Operations • Sharon Carey – Director Corporate Services (MS Teams) • Louise Johnson – Head of Human Resources & Employee/Industrial Relations (MS Teams) • Helen Blake – Manager, Employee & Industrial Relations (MS Teams) • Vee-Lyn Tan – Acting Head of Health Safety & Wellbeing (MS Teams) • Kate Hackett – District Director Nursing & Midwifery • Randall Millington – Organiser, Health Services Unions (MS Teams) • Angela Karooz – General Manager, St George Hospital (MS Teams) • Vicki Weeden – General Manager, Sutherland Hospital (MS Teams) • Claire O Connor – Director Allied Health (MS Teams) • Jennie Barry – General Manager, Prince of Wales and Sydney/Sydney Eye Hospital • Tony Jackson – Acting General Manager, Population & Community Health (MS Teams) • Chris Hay – General Manager Mental Health (MS Teams) • Therese Riley- Nurse Manager SSEH – NSWNMA sub branch (MS Teams) • Ian Lisser - ASMOF Industrial Services (MS Teams) <p>Secretariat:</p> <ul style="list-style-type: none"> • Melissa Pike – EA to Director People and Culture
Item 2	<p>Approval and confirmation of the minutes of the previous meeting</p> <p>The previous meeting minutes from 24 August 2023 were confirmed.</p>
Item 3	<p>Declaration of Pecuniary Interest, Conflict of Interest and Director Related Transactions</p> <p>Nil noted.</p>

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Item 4	ACTION LOG
	<p>Director Corporate Services to contact Mr Millington to discuss HSU concerns (Re. EDVPM)</p> <p>Ms Sharon Carey advised that Corporate Services have established a Site Consultative Committee and meetings have now commenced. She confirmed that concerns re. EDVPM can now be raised by the HSU in this forum for discussion and resolution.</p>
Item 5	<p>Site Consultative Papers – for noting</p> <p>Opportunity was given for site representatives to raise or note items from the Site Consultative Committees.</p> <p>RHW</p> <p>Mr Millington advised the HSU have no concerns noted at RHW and “things are moving in the right direction”.</p> <p>POWH – Nil to report</p> <p>TSH</p> <p>Mr Millington noted the HSU had raised some concerns regarding Wardspersons rosters and the loss of a place to congregate. Discussions at the local TSH SCC meeting were encouraged to resolve this issue.</p> <p>Garrawarra</p> <p>Mr Millington raised a concern regarding non-clinical staff (e.g. cleaners, gardeners) being required to obtain and pay for NDIS Worker Checks. He noted that he has received conflicting advice on whether the checks are applicable to these roles and has not received any assurance that HSU members would not be required to pay for the checks or that those who have already paid would be reimbursed by SESLHD.</p> <p>Ms Louise Johnson and Ms Carey advised that Garrawarra management are working through each of the roles to determine who is required to obtain the check. Mr Millington wanted an assurance that HSU members who have already paid (where the check is not required) will be reimbursed and requested a confirmed timeframe for when this will be actioned.</p> <p>Given the work that is currently underway, Ms Fahey advised that the HSU would be advised of next steps and a timeframe for resolution of this matter the following week.</p> <p>ACTION: Ms Carey/Ms Johnson to advise HSU as above.</p> <p>Mental Health</p> <p>Nil issues raised by the HSU. Mr Chris Hay advised that a USCC has been held with Peer Support staff. An action plan has been drafted and is being worked through.</p> <p>St George Hospital</p>

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	<p>Mr Millington raised some concerns regarding the role of Security Officers at St George, particularly the number of Security Officers terminated for using excessive force at St George Hospital. Mr Millington stated they are seeking to protect their members who are working under the direction of clinical staff. It was agreed that concerns would be raised directly with St George Management via their SCC meeting.</p> <p>Sydney/Sydney Eye Hospital</p> <p>Mr Millington noted there has been some issues with the Emergency Department Ward Clerks. A USCC has been arranged with HR assisting to resolve the issues.</p>
<p>Item 6</p>	<p>Standing Agenda Item</p>
<p>6.1</p>	<p>Chief Executive Update</p> <p>Mr Tobi Wilson was an apology, and the Chief Executives update on current activities across SESLHD was provided by Ms Fiona Fahey as acting Chair.</p> <p>Ms Fahey highlighted the whole of government savings strategies that have been implemented which impacts travel, legal, consultants, and contractors with further information to be provided in due course.</p> <p>Ms Fahey also noted the pending service closures over the Christmas/NewYear period. The Ministry of Health has directed closures for two weeks from 22 December 2023 and in the best interest of the health and wellbeing of staff, SESLHD has extended this by an extra week to 14 January 2024. Mr Millington noted that some issues had been raised by staff stating they are not able to take leave when they want. Ms Fahey advised that these issues should be raised locally with managers in the first instance.</p> <p>Ms Kate Hackett provided an update on Safe Staffing levels. Ms Hackett advised that further to an election commitment, a State Taskforce has been established with weekly meetings being held by the MoH and NSWNMA. She noted the discussions continue and issues are being actively worked through. They will be looking at a roll out of safe staffing levels with a trial in level 5 & 6 Emergency Departments which will impact POW and St George Hospitals.</p>
	<p>Mandatory Training Figures</p> <p>The mandatory training figures for August 2023 to October 2023 were provided to the Committee for their information (circulated with agenda).</p> <p>Nil concerns noted.</p>

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6.3	<p>Emergency Department Violence Prevention Management (EDVPM) Update</p> <p>An EDVPM report for August 2023 to October 2023 was provided to the Committee for noting (circulated with agenda).</p> <p>Mr Millington noted HSU concerns with assuring security contractors working on SESLHD sites have had code back training. Ms Sharon Carey advised that agencies are clear on the requirements and there are practices in place to ensure due diligence.</p> <p>Mr Millington stated that the HSU wants an assurance that all those working in areas that require code black training have completed it. Members have raised concerns that they are at risk when working with poorly trained contractors. Ms Carey advised that they are comfortable that staff are appropriately trained. It was agreed that concerns would be included in the agenda at the next Corporate Services SCC meeting where further discussion is required.</p>
Item 7	<p>New Business</p> <p>Nil</p>
Item 8	<p>Business without Notice</p>
8.1	<p>Reintroduction of parking charges</p> <p>Mr Millington advised that the HSU had received notice from the MoH that car parking charges would be reintroduced for staff in 2024. He noted that the HSU had concerns the fees would be increased and their position is that the car parks and parking fees should be managed in house.</p> <p>ACTION: Ms Fahey advised she will take this on notice for discussion with the Chief Executive and provide further advice if the District position changes on the management of car parks.</p>
Item 9	<p>Noting of Confidential Items</p> <p>Nil</p>

Being no further business, the meeting was closed by Ms Fahey at 10:35.

Next Meeting:

22 February 2024

1:00pm -2:00pm

Heritage Boardroom

Sydney Hospital / MS Teams

2024 JCC Meeting Dates & Venue	
29 February	Sydney Hospital Heritage Boardroom/MS Teams 1:00pm -2:00pm
23 May	Sydney Hospital Heritage Boardroom/MS Teams 1:00pm -2:00pm
22 August	Sydney Hospital Heritage Boardroom/MS Teams 1:00pm -2:00pm
21 November	Sydney Hospital Heritage Boardroom/MS Teams 1:00pm -2:00pm

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CERTIFIED A CORRECT RECORD

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Name

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Signature

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Date