

Mr Gerard Hayes  
Secretary  
Health Services Union NSW/ACT/Qld  
Locked Bag 3  
Australia Square NSW 1215

C/o: [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au); [Tom.Stevanja@hsu.asn.au](mailto:Tom.Stevanja@hsu.asn.au);

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Re: Notification of Changes – Kyogle and Casino  
Food Services

21 September 2023

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Dear Mr. Hayes,

I am writing to inform you that following the resignation of the Food Service Supervisor incumbent at Casino Food Services, HealthShare NSW is proposing the below changes:

- Merge the Food Services (FS) Supervisor at Casino with the FS Supervisor at Kyogle, to create 1 FTE with the leadership scope of both sites, resulting in the deletion of 1 FTE.
- Upgrade the remaining 1 FTE (Kyogle) to General Administrative Staff (GAS) Grade 7.
- Increase the staff establishment at Kyogle Food Services by 0.83 FTE to cater for increased operational duties of Hospital Assistant Grade 2.
- Increase the staff establishment at Casino Food Services by 0.47 FTE to cater for increased operational duties of Hospital Assistant Grade 3.
- To override the 5% rule and direct appoint the current incumbent of the Kyogle Supervisor role, based on their years of service, clean record, extensive experience, and valuable contributions to the success of this leadership role. With the increase sitting at 6.8%, it is viewed as fair and reasonable under extenuating circumstances.
  - Please note that the incumbent of the Kyogle Supervisor role has been covering Casino Food Services since 2020 under an acting arrangement.

We understand the importance of engaging with our staff during this process, and we are committed to consulting with them and with the HSU about the impact of these changes. Local discussions have already commenced with Staff, ensuring that open and transparent consultation is occurring.

The internal approval process for the above-mentioned changes is currently progressing, with a clear notation that implementation will only occur post conclusion of appropriate consultation. Therefore, if you would like a USCC to be arranged, or to engage in initial discussions please contact either me (details below) or Tegan Smith (Senior HR Business Partner, People & Culture) on [Tegan.Smith@health.nsw.gov.au](mailto:Tegan.Smith@health.nsw.gov.au).

Sincerely,



**Anne Buckley**  
General Manager, Patient Services  
Northern NSW, MNC & New England  
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