

Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT/Qld
Locked Bag 3
Australia Square NSW 1215

C/o: secretary@hsu.asn.au; Tom.Stevanja@hsu.asn.au;

Re: Notification of Changes – Port Macquarie
Base Hospital

21 September 2023

Dear Mr. Hayes,

I am writing to inform you that following an increase in the hospital bed number capacity at Port Macquarie Base Hospital, HealthShare NSW is proposing the below changes:

- Upgrade the Site Supervisor (1 FTE) from a General Administrative Staff (GAS) Grade 7 to a GAS 8 as per the Food and Patient Support Services (FPSS) Management Structure Matrix.
- Upgrade the Service Supervisor roles (3 FTE) from GAS 2 to GAS 3, as per the FPSS Management Structure Matrix.
- To directly match the respective incumbents of the Service Supervisors roles, as the increase sits at 3.5% and is therefore within the 5% determination of equivalent salary as per section 6.3.3 of **PD2012_021 Managing Excess Staff of NSW Health Service**.
- To override the 5% rule and direct appoint the current incumbent of the Site Supervisor role, based on their years of service, clean record, extensive experience, and valuable contributions to the success of this leadership role. With the increase sitting at 5.723%, it is viewed as fair and reasonable under extenuating circumstances.

We understand the importance of engaging with our staff during this process, and we are committed to consulting with them and with the HSU about the impact of these changes. Local discussions have already commenced with Staff, ensuring that open and transparent consultation is occurring.

The internal approval process for the above-mentioned changes is currently progressing, with a clear notation that implementation will only occur post conclusion of appropriate consultation. Therefore, if you would like a USCC to be arranged, or to engage in initial discussions please contact either me (details below) or Tegan Smith (Senior HR Business Partner, People & Culture) on Tegan.Smith@health.nsw.gov.au.

Sincerely,



Anne Buckley
General Manager, Patient Services
Northern NSW, MNC & New England
0438 090 683 | Anne.Buckley@health.nsw.gov.au