



HPE Ref: SWD23/104060
Mr Gerard Hayes
Secretary
Health Services Union
Level 2, 109 Pitt Street
SYDNEY NSW 2000
secretary@hsu.asn.au

Dear Mr Hayes

I am writing to advise you of proposed changes in the Engineering Departments within Capital Works and Infrastructure, South Western Sydney Local Health District (SWSLHD) which has the potential to directly affect your members.

Currently Engineering Departments across SWSLHD use a manual system for employees to sign in and out of the facility. A review of employees accessing sites during business hours, on weekends and after hours highlighted a significant safety issue in the event of there was an incident in the workplace that management would not be aware if the employee had left the facility as planned.

The recent implementation of the Rapid Global sign-in process across all district facilities has been recommended for the Engineering Departments to also utilise. When the employee arrives and departs from the facility they will sign in and out of the Rapid Global system.

The proposed changes will include the daily sign-in and out process for normal working days and after hours will all be done through electronic means within each Engineering Department. This process allows for a warning to be generated should an employee fail to sign out upon completion of work activities and therefore allows for escalation to management to ensure safe well-being of the individual employee.

To ensure the proposed changes have the input of employees, consultation is being planned. I am writing to invite you to attend a meeting with employees to discuss the proposed changes on **Thursday 12/10 at 1PM Via Microsoft Teams** and to provide any comments regarding the proposed changes within two weeks from the date of this meeting.

Alternatively I would be happy to meet to discuss this matter further with your representatives prior to this meeting. If you would like to discuss the proposed changes further please do not hesitate to contact me by email Nathan.Macdonald1@health.nsw.gov.au or by phone 0401 390 516.

Yours sincerely

Nathan Macdonald
A/ District Engineer
SWSLHD Engineering
SWSLHD
21/09/2023

South Western Sydney Local Health District acknowledges the traditional owners of the land.

South Western Sydney Local Health District
ABN 46 738 965 845