

# West Region Consultative Forum 12<sup>th</sup> April 2022

<b>Date:</b>	12 <sup>th</sup> April 2022	<b>Time:</b>	1.30pm	<b>Venue:</b> Teleconference: Via Teams and ICPMR Conference Room		
<b>Attendees:</b>	Kary Lai, Acting HR Manager (Chairperson) – NSWHP West David Spence, Acting Director of Operations – NSWHP West Vicki Pitsiavas – Operations Manager – NSWHP WSLHD Stephen Parker, Ops Manager NBMLHD Clare West – HR Officer (Minute taker) Deepak Dhanji, WHS Manager Randall Millington – HSU Organiser (Nepean/Blue Mountains/Lithgow) Mark Bishop - HSU Delegate			<b>Apologies:</b>	Laila Hassan, HR Manager Jack Gautray – NSWHP Industrial Relations Manager Andre Bilic – HSU Organiser (Westmead) Kim Toms - HSU Delegate	
Item No.	Agenda Item	Discussion	Action/Decision	Responsibility	Timeframe	
1.	Introduction	Welcome, Attendance, Apologies	Confirmed	Chairperson		
2.	Confirmation of Previous Minutes	Review and acceptance of previous minutes	Confirmed.	Chairperson		
3.	Action items update	Reviewed all action items	Completed	Chairperson		
<b>4. Standing Items</b>						
4.1	Work Health & Safety	<ul style="list-style-type: none"> <li>• Fire evacuation reports were sent through following last meeting however it has been requested to be sent through again.</li> <li>• COVID isolations.</li> <li>• Monthly safety audits, non-compliances identified.</li> <li>• Core Laboratory had some issues.</li> <li>• Mandatory Fire Training – staff attending, although My Health Learning lagging.</li> </ul>	Clare has emailed 13/04 to Randall.	Deepak Dhanji		
4.2	Significant recruitment and resignations	<ul style="list-style-type: none"> <li>• Kary Lai, resigned. Last day 22/4/22. Backfill tba until Laila returns.</li> <li>• PFT SSO Cytologist commenced at Nepean</li> <li>• PFT Dissection Scientist at Nepean – interviewed 13/04</li> </ul>		Human Resources Acting Manager, Kary Lai		

# West Region Consultative Forum 12<sup>th</sup> April 2022

4.3	Policy changes	<ul style="list-style-type: none"> <li>Leave Matters updated. HRSS currently reviewing and will update if there are any major changes.</li> </ul>			
4.4	Industrial Relations	<ul style="list-style-type: none"> <li>Kary escalated Jack Gautray's attendance at this meeting to his manager. Kary was advised Jack does not attend meetings of this kind of forum within NSWHP. Any IR issues should be escalated directly to Jack when required.</li> <li>Randall commented a Manager at Blacktown interfered with Union action. Committee suggested Randall raise the issue with Jack directly.</li> </ul>		Industrial Relations Manager, Jack Gautray	
4.5	Financial performance	<ul style="list-style-type: none"> <li>Budget build for 2023 in progress. Discussing with Managers. Will need to be ratified by MoH. Budget still in the negative.</li> </ul>		Acting Director of Operations, David Spence	
5	Local items raised by HSU	<ul style="list-style-type: none"> <li>Mark raised the application by NSWHP for new AWARD. Brought up in Clinical Stream.</li> <li>Has been an ongoing matter.</li> </ul>			
<b>Other Business</b>					
1.					
2.	Next meeting	14 <sup>th</sup> June 2022	Refer Outlook Calendar	Human Resources Manager (Acting), Kary Lai	