

# ACTION LIST

## Bankstown-Lidcombe Hospital Staff Consultative Committee - SCC

Actions arising updated following the meeting held: 11 February 2021

<i>Meeting and Agenda Reference</i>	<i>Discussion</i>	<i>Action Required</i>	<i>Responsible Person &amp; Position</i>	<i>Timeframe</i>	<i>Notes &amp; Status</i>
SCC 11/02/21; Item 4.1 <b>Deferred Business – Car Park</b>	<ul style="list-style-type: none"> <li>Update on Car Park matters was provided.</li> </ul>	<ul style="list-style-type: none"> <li>Details of Parking Advisory Group members to be circulated to staff.</li> </ul>	A/Director Corporate Services	13/05/21	
SCC 12/11/20; Item 5.1 <b>HSU – updates and issues</b>	<ul style="list-style-type: none"> <li>Representatives to join SCC need to be identified.</li> </ul>	<ul style="list-style-type: none"> <li>Committee Secretariat to contact HSU for delegates.</li> </ul>	Committee Secretariat	13/05/21	
SCC 11/02/21; Item 5.3 <b>Business Arising: RMOA – updates and issues</b>	<ul style="list-style-type: none"> <li>After Hours On-call procedure has been developed to address gaps in the current practice.</li> </ul>	<ul style="list-style-type: none"> <li>MSOM to provide ELT with a copy of the After Hours On-call procedure for review.</li> </ul>	Medical Services Operations Manager (MSOM)	13/05/21	
SCC 11/02/21; Item 6.2 <b>Terms of Reference (TOR) Evaluation and Review</b>	<ul style="list-style-type: none"> <li>TOR to be reviewed for discussion at next meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Evaluations to be reviewed and with a draft TOR provided at the next meeting.</li> </ul>	Committee Secretariat / Committee Members	13/05/21	

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SCC 11/02/21; Item 6.3 <b>Work Health and Safety</b>	<ul style="list-style-type: none"> <li>Update of the management of duress alarm was provided.</li> </ul>	<ul style="list-style-type: none"> <li>Number of personal duress alarms required for ED medical staff need to be identified.</li> <li>Proposal of ED medical staff personal duress alarms to be submitted to ELT.</li> </ul>	<ul style="list-style-type: none"> <li>Medical Services Operations Manager</li> <li>WHS Practitioner</li> </ul>	13/05/21	