

**STRICTLY PRIVATE & CONFIDENTIAL**

TRIM Ref: CD22/9625

10 March 2023

Mr Gerard Hayes  
Health Services Union  
Level 2, 109 Pitt Street  
Sydney NSW 2000

Attention: Matthew Ramsay  
By email: [info@hsu.asn.au](mailto:info@hsu.asn.au)

Dear Matthew

**Re: Proposed Restructure – Sterilisation Services, Gosford Hospital**

I write to advise of a proposed restructure of the Central Coast Local Health District – Sterilisation Services Department at Gosford Hospital.

I wish to advise that discussions with staff have commenced and there will be no adverse impact on staff members.

Please find attached a detailed consultation document outlining the proposed changes for your review, consideration and feedback. In addition, I invite you to provide any feedback, comments, questions or concerns on this proposal within two (2) weeks for the date of this letter. This feedback can be emailed to Ms Katrina Haines, HR Business Partner, [Katrina.Haines@health.nsw.gov.au](mailto:Katrina.Haines@health.nsw.gov.au).

Further, in accordance with the NSW Health Policy Directive Industrial Consultative Arrangement (PD2011\_002), I wish to extend the opportunity for a Union Specific Consultation Committee (USCC) meeting to discuss the proposal in detail (if required).

I wish to advise that if you do not provide feedback on the proposal or request a USCC within the two (2) weeks from the date of this letter it will be deemed that the HSU has no concerns with the proposal and I will progress to implementing the restructure accordingly, taking due consideration to the feedback received from staff.

Thank you for your support in advance. If you require any additional information I can be contacted on telephone 02 4320 2341 or via email [kim.beard@health.nsw.gov.au](mailto:kim.beard@health.nsw.gov.au). Alternatively, Ms Katrina Haines, HR Business Partner, can be contact on telephone 02 4320 2641 or via the above email address.

Yours sincerely

*Kim Beard*

Kim Beard  
**Manager, Sterilising Services  
Gosford Hospital**