

## WESTERN NSW LOCAL HEALTH DISTRICT

### UNCONFIRMED MINUTES OF A MEETING OF THE AREA JOINT CONSULTATIVE COMMITTEE Via Videoconference/teleconference Wednesday 9<sup>th</sup> February 2022 at 9.30am. (EST)

Agenda Item	Issues/Action	Follow Up Action/Officer
<b>1. Present</b>	Mark Spittal Sandra Duff (Chair) Adrian Fahy Frank Horn Tiffany Charlton Jeff Morrissey Zelda Giblett Richard Waters Bryan Billington Wayne Kelly Andrew Olivares Sharon McKay Bec Latter (Minutes)	
<b>Apologies</b>	Sharon Carney Kerrie Seymour Tracey Coyte Kylie Fisher	
<b>2. Acknowledgement to Country</b>	Sandra Duff	
<b>3. Confirmation of previous minutes</b>	Confirmed – Tiffany Charlton Seconded – Zelda Giblett	
<b>4. Business Arising</b>	Nil	
<b>5. Standing Items</b>		
<b>5.1 CE Update</b>	MS – thankyou to those in attendance. Currently have an opportunity for reset, last year nearly 50% of Board members terms concluded. Have new members, with 1 vacancy still remaining, a great coverage of all disciplines. Priorities – would be aware of the current workforce issues spreading right across all	

	<p>Australia. Strategic workforce planning across all groups. A lot of work to be done in this space – big focus for the year ahead.</p> <p>Workforce system – border closures impacted a lot of our smaller sites. Group meeting various times a week to work through practical solutions. A lot of short to medium term work around workforce.</p> <p>Community Engagement – positive development opening Allied Health under CSU in Parkes, buy housing for students, will see more developments happening.</p> <p>Dubbo Medical Program, opened February. Growing Rural Generalist Nursing – scholarships. Scholarships 35 Aboriginal trainees – training through TAFE / universities. Have seen good success particularly administrative in previous years.</p> <p>Service priorities – Oncology was huge priority, delighted with workforce we have been able to get together. Excited to see that going forward. Cardiology, Diabetes – a focus going forward. Infrastructure development – accommodation work with regional NSW, sustainability program Blayney, Cowra, Grenfell, Warren. Finishing work Dubbo and Bathurst.</p>	
<p><b>5.2 Capital Works Update – New Service Developments</b></p>	<p>JM – concluding Stage 4, Dubbo. Western Cancer Centre, Dubbo – remaining works are carpark and solar. Focus – Cowra redevelopment, some serious activity on ground. Blayney MPS – next steps in planning, Bathurst MRI – massive undertaking, tendering process concludes 22/2. Works Pipeline - \$6 million HealthOne, Canowindra, currently in discussion to determine such things as location. Rural Health Minor Works – accommodation Warren well advanced in awarding contract. Key Health Worker – Rural NSW successful in attaining great funding. Walgett, Condobolin and Collarenebri desperately needing fixing up and or more. Facilities to gain solar and looking at opportunities for better water usage. Capital investment prioritisation – master planning Grenfell and Warren. Massive chunk work biomedical enhancement which we have received funding for.</p> <p>ZG – when start redevelopment, union needs to be involved.</p> <p>JM – definitely – very much on our radar.</p> <p>SD – key health worker accommodation – any dates on when kicks off?</p> <p>JM - \$2million this Financial Year, remaining the following year. Working with Public Health Advisors to make sure program is right.</p>	
<p><b>5.3 PMES</b></p>	<p>SD – response rate in survey last year was a bit less, at 34%. Engagement stayed at 65%. HR Team have been using PMES results to springboard into conversation about culture and how people are feeling.</p> <p>TC – all sites have received their results. Ran first virtual session yesterday –</p>	

	PMES/Employee Engagement, 50 people in attendance. About understanding results, how to have conversations, look at strengths of team, how we grow and anything need to work on. SD – change PMES standing item to Workforce Strategy update.	
<b>6. General Business</b>		
<b>6.1 IT access point (Lachlan)</b>	TC – update has been given with minutes.	
<b>6.2 Medical Workforce Review - overview</b>	FH - been engaged to implement quality improvement activities relating to medical workforce and using data to improve performance.	
<b>7. Business without notice</b>		
	MS – thanked ZG and HSU reps for joining the meeting. Find meetings very important and valuable.	
<b>8. NEXT MEETING</b>	Wednesday 11 May 2022, 9.30am. There being no further business the meeting closed at 10.09am	

Chairperson: Sandra Duff

Date .....

## **ACTION LIST**