

**Western NSW Local Health District**  
**Unconfirmed minutes of the meeting of the Western NSW Local Health District & Health Service Union Specific Consultative Committee (HSU USCC)**  
**Held Meeting Room 5, Commercial Avenue, Dubbo and Microsoft Teams**  
**Wednesday 10<sup>th</sup> August 2022 at 10.30am**

Agenda Item	Issues/Actions	Follow Up Action/Officer
<b>1. Present:</b>	Sandra Duff (Chair) Sharon McKay Jeff Morrissey Zelda Giblett Brian Billington Tiffany Charlton Wayne Kelly Bec Latter (minutes)	
<b>Apologies:</b>	Mark Spittal Sharon Carney Richard Waters	
<b>2. Acknowledgment of Country</b>	Sandra Duff	
<b>3. Minutes for Endorsement</b>	Minutes of the HSU USCC held 11 May 2022 were confirmed by Zelda Giblett, seconded by Tiffany Charlton	
<b>4. Actions</b>		
<b>4.1 SCC Minutes</b>	TC – significant improvement, few outstanding due to illnesses. ZG – need to ensure timing is better around AJCC/USCC. TC – I know Jacqui reminds HSMs of this, will remind again. Will follow up Orange asap.	TC – to follow up with Orange re: SCC
<b>5. General Business</b>		

<b>5.1 Transport – Patients (Bourke)</b>	<p>ZG – staff at Bourke are being asked to take renal patients to Nyngan or Brewarrina, 3 days a week taking them away from normal work. Suggestion Nurse comes to Bourke from Brewarrina rather than moving patients.</p> <p>SMc – agree with suggestion, will try and get in touch with the HSM and unpack the matter</p> <p>TC – Sonia has been working with the HSM on this, she would be happy to be linked in on the conversation</p> <p>SMc – will come back to Zelda</p>	<p>SMc –get in touch with Bourke HSM and discuss arrangement for renal patients, report back to Zelda</p>
<b>6. Business Without Notice</b>		
<b>6.1 HSU Staff</b>	<p>ZG – held an interview on the radio this morning where comment was made to Drs and Nurses. HSU staff seem to get forgotten about, need to just remind staff to say ‘all staff’.</p> <p>SD – agree with you are saying, unfortunate that’s the way it came across. Take on board. Know Mark and the Exec and many other definitely understand all staff play a huge part in our LHD.</p>	
<b>6.2 HSU Meetings</b>	<p>SD – mentioned letter we had sent to HSU re: USCC meetings. On the back end of CE’s comment at AJCC meeting, would like to focus on the AJCC’s as communication pathway. Do they need to happen separately given so many other chains of communication, and discussing things in real time. If agreement, we can trial.</p> <p>ZG – discuss with people on committee and come back with comments.</p>	<p>ZG – to discuss with committee members trialling just holding AJCC meetings, will come back with comments.</p>
<b>7. Next Meeting</b>	TBA – trialling just AJCC meeting until new year	
<b>8. Closure</b>	There being no further business the meeting closed at 10.24am	

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Chairperson  
Sandra Duff

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Date

### Action List

<b>Agenda Item</b>	<b>Action</b>	<b>By Whom</b>	<b>By When</b>
<b>4.1 SCC Meetings</b>	Follow up Orange SCC meeting	Tiffany Charlton	Completed meeting held and meetings scheduled for remainder of 2022
<b>5.1 Transport of patients (Bourke)</b>	Get in touch with Bourke HSM and discuss arrangement for renal patients, report back to Zelda	Sharon McKay	ASAP
<b>5.2 USCC Meetings</b>	Discuss with committee members trialling just holding AJCC meetings, will come back with comments	Zelda Giblett	ASAP (completed – HSU are happy to trial just holding AJCC meetings in November 2022 and February 2023 and then reassessing)