

ACTION SHEET FOR JOINT CONSULTATIVE COMMITTEE

Updated July 2021



ACTIONS DUE

Meeting Date	Item/Issue	Action Required	Responsibility	Progress	Status
23.7.2021	7. Business without notice	Julie Williams to send the Annual Leave memo to the NSWNMA	JW		
23.7.2021	5.4 Nepean Redevelopment	DPC to follow up on the recruitment times	DPC		
23.7.2021	5.3 ASMOF	Belinda Gow to contact ASMOF to discuss concerns regarding secondary employment	BG		
23.7.2021	5.2 NSWNMA	DPC to provide data of staff fit testing to union within two weeks	DPC/BG		
23.7.2021	5.2 NSWNMA	DPC to advise union if fit testing is provided to night shift staff	DPC/BG		
23.7.2021	5.1 HSU	DPC to look into the incident re COVID positive patient in the ED and information to be provided to the HSU	DPC/BG		
23.4.2021	5.3 ASMOF	DPC to provide breakdown of the number of Doctors employed at NBMLHD For ASMOF	DPC		
23.4.2021	5.3 ASMOF	Tiffany Tran to provide information to Director P&C for National Drs Day by Jan 2022	Tiffany Tran - ASMOF		
Actions Completed					
23.4.2021	5.1 Nepean Redevelopment	Nepean Redevelopment USCC agenda items to be sent to DPC	All members & DPC		Closed
23.4.2021	5.2 NSW NSWNMA	Parking for On Call staff to be addressed	DPC		Closed
19.2.2021	5.1 Standing Items - HSU	Director People & Culture to contact Shabez Salemi - Security Officers Meal Breaks	Jacqui Clark/Greg Driver		Closed
19.2.2021	5.2 Standing Items - NSWNMA	Director People & Culture to follow up on the memo distributed during COVID regarding leave requirements. ASMOF & NSWMA to provide examples of when leave has been refused or staff leave has been forced	Jacqui Clark NSWNMA/ASMOF		Closed
19.2.2021	5.4 Nepean Redevelopment	Director People & Culture to work with Nepean Redevelopment to organise USCC for NR All current NR TOR'S to be sent to Unions	Jacqui Clark & NR		Closed
19.2.2021	7 Business without notice	Director People & Culture to provide 14/10 rule information	Jacqui Clark		Closed
2.7.2020	HSU - Staff building moves	Jacqui Clark to work with Nepean Management regarding short notice for staff building moves in ENDOC	Jacqui Clark	Completed	Closed
2.7.2020	Data from Bushfires for COVID clinics	SMS messaging for COVID Clinics	Jacqui Clark /Kay Hyman	Completed	Closed
2.7.2020	ASMOF - Mental Health Registrars	HR Manager to arrange meetings with ASMOF & Registrars	John Spana	Completed	Closed
2.7.2020	Statistics for staff struck by a patient	Peta Fedeli to look into the narrative of the numbers	Peta Fedeli	Completed sent out with October Papers	
2.7.2020	NSWNMA - Membership for JCC Committee	Committee secretary to amend committee membership	Joannah Mitchell	Completed	Completed
3.4.2019	HSU - Wardspersons outstanding claims unpaid	Fiona Lawrance to follow up on this item	Fiona Lawrance	Completed	Completed
3.4.2019	Nepean Redevelopment Stage 1 & 2	An increase in nurses requirements at Cancer Care - Julie Williams to send statistics to Chris	Julie Williams	Completed	Completed
11.7.2018	WHS Committee Report to be sent	WHS Report to be sent out with next meeting paper	Peta Fedeli/Joannah Mitchell	Completed	Completed
11.10.2017 & 4.5.2018	5.2 - Health Services Union	HSU to represent at Mental Health Meeting - HSU to be sent calendar invitations - Bethany Pade to re organise and work with Union and Chris Camilleri. Future - ongoing meeting dates/invites to be arranged	Cathy Crowe/Bethany Pade	Completed	Completed
4.5.2018	5.1 HR Ops email 23.3.2018 - no response received to Union 5.1 - HSU email regarding security USCCC	Follow up with HR Ops regarding no response to email	Dominika Nambiar	Completed	Completed
4.5.2018	6.1 TOR - Circular online resolution to be commenced to ammend TOR	Email to be sent out by Secretary for JCC	Joannah Mitchell	Completed	Completed
4.5.2018	7.WHS	Item 7 to be noted as Work Health and Safety not Occupational Health and Safety	Joannah Mitchell	Completed	Completed
4.5.2018	Temporary Car park arrangements	Presentation to be circulated amongst the committee members	Joannah Mitchell	Completed	Completed
11.10.2018	6 - Business without notice	Hsu be to sent information regarding restructure by COB 12.10.2017	WPC	Completed	Completed
