

MINUTES OF BRANCH COUNCIL TELECONFERENCE HELD ON 19TH NOVEMBER 2013 AT 5.51 P.M.

ATTENDANCE: G Hayes, A Lillicrap, M Pike, L Burns, R Dunn, J Holgate, P Iffland, L Martin, D Neumann, S O'Riley, G Partridge, P Reid, G Reilly, D Turley, A Wilcock, L Twyford and P Mitchell,

CHAIRPERSON: M Sterrey (President)

OBSERVER: A McDonald

Moved L Burns/G Partridge that the Observers be admitted to the meeting.

Motion put and carried.

ITEM 1 – RECEIPT OF AUDITORS REPORT
1 OCTOBER 2012 – 30 JUNE 2013

RESOLUTION - 1

Moved P Mitchell/P Reid that the HSU New South Wales Branch Council receives the Auditor's report for the period ended 30th June 2013 and that the Assistant Secretary/Treasurer be authorised as the Designated Officer to sign the Committee of Management Statement and the Operating Report. Further, that the Auditor's Report be made available to members of the HSU New South Wales Branch in accordance with the rules, by being placed on the HSU website at <http://www.hsu.asn.au/governance/reporting/>

Motion put and carried.

RESOLUTION - 2

Committee of Management Statement

On the 19 November 2013 the Union Council, of Health Services Union NSW Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the period ended 30 June 2013:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial period to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and

- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept , as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
- (f) in relation to the recovery of wages activity:
 - (i) the financial report on the recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
 - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

RESOLUTION

Moved R Dunn/P Iffland

Motion put and carried.

There being no general business the meeting closed at 5.5pm.

Chairperson