

JCC Minutes – SNSWLHD

Dear Member,

The HSU has received the attached minutes from the most recent SNSWLHD JCC (Joint Consultative Committee) meeting.

Please review the minutes and contact your HSU Organiser via email josh.howarth@hsu.asn.au or graham.conroy@hsu.asn.au should you have any queries or concerns regarding these minutes.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD

Meeting of the Southern NSW Local Health District
Joint Consultative Committee
No. 2018/2

Date: 10 May 2018

Time: 11.00 am

Venue: Lotus Room, Peppertree Lodge, Queanbeyan Hospital Campus

Minutes

Present

Virginia Cater, Director, People and Performance (DP&P) - **Chair**
Julie Mooney, Executive Director Nursing & Midwifery and Clinical Governance (EDNM&CG)
Colin Weeks, Executive Director Finance and Corporate Services (EDF&CS)
Denis Thomas, Acting Executive Director, Clinical Operations (A/EDCO)
Wendy Atkins, General Manager, Workplace Relations (GMWR)
Samantha Allen, Senior Workplace Relations Consultant (SWRC)
Chris Dove, Senior Investigator, Workplace Relations (SIWR)
Bill Thomas, Senior Investigator, Workplace Relations (SIWR)
Brendan Church, A/ Workforce Development Project Officer (A/WDPO)
Tim Leggett, Senior MHD&A Nurse (SNMHD&A)
Brooke Grieve, Administration Officer, Workplace Relations – **Secretariat**

NSW Nurses and Midwives' Association

Margaret Burgess, NSWNMA Organiser
Matt Doherty, NSWNMA Organiser, Goulburn

In Attendance [Teleconference / Videoconference]

Lou Fox, Cluster General Manager Integrated and Ambulatory Care
Graham Conroy, Health Services Union Organiser (GC)
Steve Oakman, Health Services Union Sub-Branch President
Mona Timo, NSWNMA Delegate, Crookwell
Di Lang, NSWNMA Delegate, Bega

Item 1	Welcome and Apologies
Item 1.1	Welcome
The meeting was declared opened at 11.00 am. Apologies were received from :	
Andrew Newton – Chief Executive	
Michelle Arrowsmith – Executive Director Clinical Operations	

Cherie Puckett – Director Mental Health Drug and Alcohol
 Dennis Pisk, A / Executive Director of Medical Services
 Steven Holzhauser, HSU Workplace Delegate
 Josh Howarth, Health Services Union Organiser (JH)
 Zoe Guinea, NSWNMA Organiser

Item 1.2 Conflict of Interest Declarations

?? No Changes in Material Circumstances were declared.

Item 2 Confirmation of previous minutes

Item 2.1 Confirmation of minutes of meeting on 13 February 2018

The minutes of the Joint Union Consultative Committee meeting held on 13 February 2018 were accepted as a true and accurate record of the meeting.

Item 3 Actions from previous meetings

Item 3.1 Action List

Action Item 5.1.7 WWCC – are Kenmore HSU Staff required to renew clearance Committee discussed item and agree it has been resolved and can be taken off – Action Complete

Action Item 8.1 – SCC Minutes for Bega. Secretariat Distributed Minutes to Committee – Action Complete

Action Item 9.1.3 – Organisation of JCC Extraordinary Meeting prior to SERH Sub-Acute Unit Opening - Action Complete

Item 4 New Business – Southern NSW Local Health District

Item 4.1 Winter Plan – EDNM&CG for discussion correspondence received from Brett Holmes – General Secretary of NSWNMA raising concerns related to the LHD’s Winter Strategy and the high volume of activity and will the LHD have enough additional resourcing for the winter period. Side discussion had from Health Service Union (HSU) that this issue also ties in with issues around recruitment in general. **For Action – The LHD Executive will draft and send an official response to the correspondence received.**

Item 5 New Business – Health Services Union

Item 5.1 Recruitment Processes – GC HSU) asks Chair if it is correct that the Chief Executive (CE) is signing off on all recruitment. Chair confirms this is correct and the CE wants approval / oversight of all recruitment action. HSU request to see a list of positions being advertised. **For Action – VC to send GC and JH the most current fortnight’s recruitment report.**

Item 6 New Business – Nurses and Midwives’ Association

Item 6.1 Bega EN’s moved to Centralised Pool – DL (NSWNMA) raised issue of all EN’s being taken off main ward and put in a centralised pool to work where resources where needed. DL conveyed feedback from members that they felt devalued and process was handled poorly. This was not raised at Executive level and DPP and EDNM&CG were unaware. Noted by EDNM&CG that NSWNMA should have been notified and handled in an appropriate way. Executive will take feedback and pass onto Bega Cluster General Manager.

Item 6.2	Surge Beds Approval Process. Was raised by NSWNMA at last meeting that when a clinical decision is needed to be made in a timely manner then the Site Senior Clinicians and Site Management should have the ability to make those calls and it is just delaying process unnecessarily by having to go through approval of Cluster General Manager and Clinical Operations Executive Director. The EDNM&CG responds and advises the committee that the LHD due to its current financial situation is scrutinising and adding additional oversight mechanisms and she is of the view there needs to be a better strategy to achieve a good balance between process of decision making / delegation and watching spend. For Acton – EDNM&CG will pass on feedback to CE and this issue is to be kept on agenda for next meeting
Item 6.3	Restructure – Mona Timo raised issue of receiving feedback from members around the length of time the restructure is taking to get to consultation. This is leaving staff feeling unsettled and the impact this is having so many people in Acting Positions to fill gaps. No Further Action – Noted for Minutes SA: Mona Timo raised that a lot of acting positions are not being recruited.
Item 7	Matters for noting - Nil
Item 8	Next meeting – Thursday 9 August 11.00 am
Item 9	Meeting close at 11.20 am

Signed: _____ (Chair)

Joint Consultative Committee (SNSWLHD, HSU, NSWNMA and ASMOF) Action Log

Meeting No: 2

Meeting Date: 10/05/2018

ITEM	SUBJECT	ACTION	RESPONSIBLE	DUE DATE	STATUS
ITEM NO 4.1	Correspondence from NSWNMA re LHD Winter Plans	The LHD Executive will Draft an official response to correspondence	EDNM&CG (JM)	09/08/2018	
ITEM NO 5.1	Recruitment Process – HSU Have asked to see data on recruitment	DPP will send most current fortnight report to GC and JH	DPP (VC)	09/08/2018	
ITEM NO 6.2	Surge Beds – Approval Process	EDNM&CG will pass on feedback to CE and this issue is to be kept on agenda for next meeting	EDNM&CG (JM)	09/08/2018	