

## **NSLHD: Proposed restructure, HIS**

Dear Member,

Attached is correspondence the HSU has received from Northern Sydney Local Health District regarding a proposed restructure of Health Information Services (HIS).

### **Member feedback requested**

The HSU industrial team is currently reviewing the potential impacts of the proposed restructure upon affected employees. We are now seeking feedback, views and comments from our members.

Please review the attached documentation and provide comment and feedback by close of business Thursday 13 September. You can submit it by email to [northernbeaches@hsu.asn.au](mailto:northernbeaches@hsu.asn.au) with subject line *NSLHD HIS Restructure*.

### **HSU organiser and sub-branch involvement**

Your HSU organiser Brendan Roberts will be visiting your workplace early next week to discuss the matter with affected employees. You will receive an sms to advise of the time and location of the meeting.

Please distribute this newsletter to your work colleagues for their information and comment.

**Not a member of the HSU? Now is time to join and have your say! You can join online at [www.hsu.asn.au/join](http://www.hsu.asn.au/join) or call 1300 HSU NSW and join over the phone.**

A union's effectiveness and negotiation power depends upon the strength and density of its membership base. Join your work colleagues today by becoming a member of the Health Services Union and help us continue to protect and improve your working life.

In unity,



Gerard Hayes  
Secretary, HSU NSW/ACT/QLD

Mr Gerard Hayes  
Health Services Union  
Level 2 109 Pitt Street  
SYDNEY NSW 2000

**Attention:** Mr Brendan Roberts, Health Services Union Representative

Dear Mr Hayes *Gerard*

I write to advise of a proposal to restructure the Health Information Services (HIS) teams within the Northern Sydney Local Health District (NSLHD) post the opening of the new Northern Beaches Hospital on 31 October 2018.

Following the opening of the new Northern Beaches Hospital and the closure of Manly Hospital, the current structure requires a refresh for teams based at Manly and Mona Vale hospitals and the Brookvale Community Health Centre (BCHC). This will also result in a reduction of service need moving forward.

It is anticipated that the impact on the current workforce will be minimised through a matching/recruitment exercise within the teams currently located at Manly and Mona Vale hospitals and the BCHC, with a broader redeployment strategy across the District to place those initially unsuccessful.

The proposal includes the following changes:

- Reduction of the HIS Medico Legal Clerk (AO3) position at Manly Hospital, from 1.0FTE to 0.5FTE. With this position proposed to be located at BCHC going forward
- Reduction of the HIS Clerk (AO2) positions, across Manly Hospital and BCHC, from 5.21FTE to 2.34FTE. With these positions proposed to be located at BCHC going forward
- Deletion of the Clerical Supervisor (AO4) 1.0FTE, located at BCHC
- Reduction of the HIS Clerk (AO2) positions at Mona Vale Hospital from 3.92FTE to 3.0FTE
- Reduction of the HIS Combines Clerk (AO3) positions across Manly and Mona Vale hospitals from 1.63FTE to 0.63FTE. With this position proposed to be located at Mona Vale Hospital going forward.

The new Northern Beaches Hospital will also impact upon the ongoing need for clinical coding resources currently supporting HIS at Manly and Mona Vale hospitals. The restructure proposes a reduction in resources from 3.89FTE to 1.4FTE, with these positions to be located at Mona Vale Hospital.

The clinical coding function is provided by the District clinical coding team, which has a focus on providing clinical coding activities across all the HIS teams. It is anticipated that the affected staff from Mona Vale Hospital and BCHC will be absorbed within the District team.

*Northern Sydney Local Health District is located on the traditional lands of the Eora Nation*

All correspondence to be emailed or sent to:  
[NSLHD-Mail@health.nsw.gov.au](mailto:NSLHD-Mail@health.nsw.gov.au)

PO Box 4007  
Royal North Shore Hospital LPO  
St Leonards NSW 2065  
Tel (02) 9462 9955 Fax (02) 9463 1029

Northern Sydney Local Health District  
ABN 63 834 171 987

Please be advised that the proposed changes, outlined in the enclosed organisational charts, will be managed in accordance with the NSW Health policy directive *Managing Excess Staff* and the NSLHD Guide to Restructuring.

If you would like more information or wish to arrange a union specific consultative meeting, please contact Ms Robyn Minifie, Senior Human Resources Consultant, Royal North Shore and Ryde hospitals, NSLHD, at [Robyn.Minifie@health.nsw.gov.au](mailto:Robyn.Minifie@health.nsw.gov.au) or on 9462 9823.

Yours sincerely

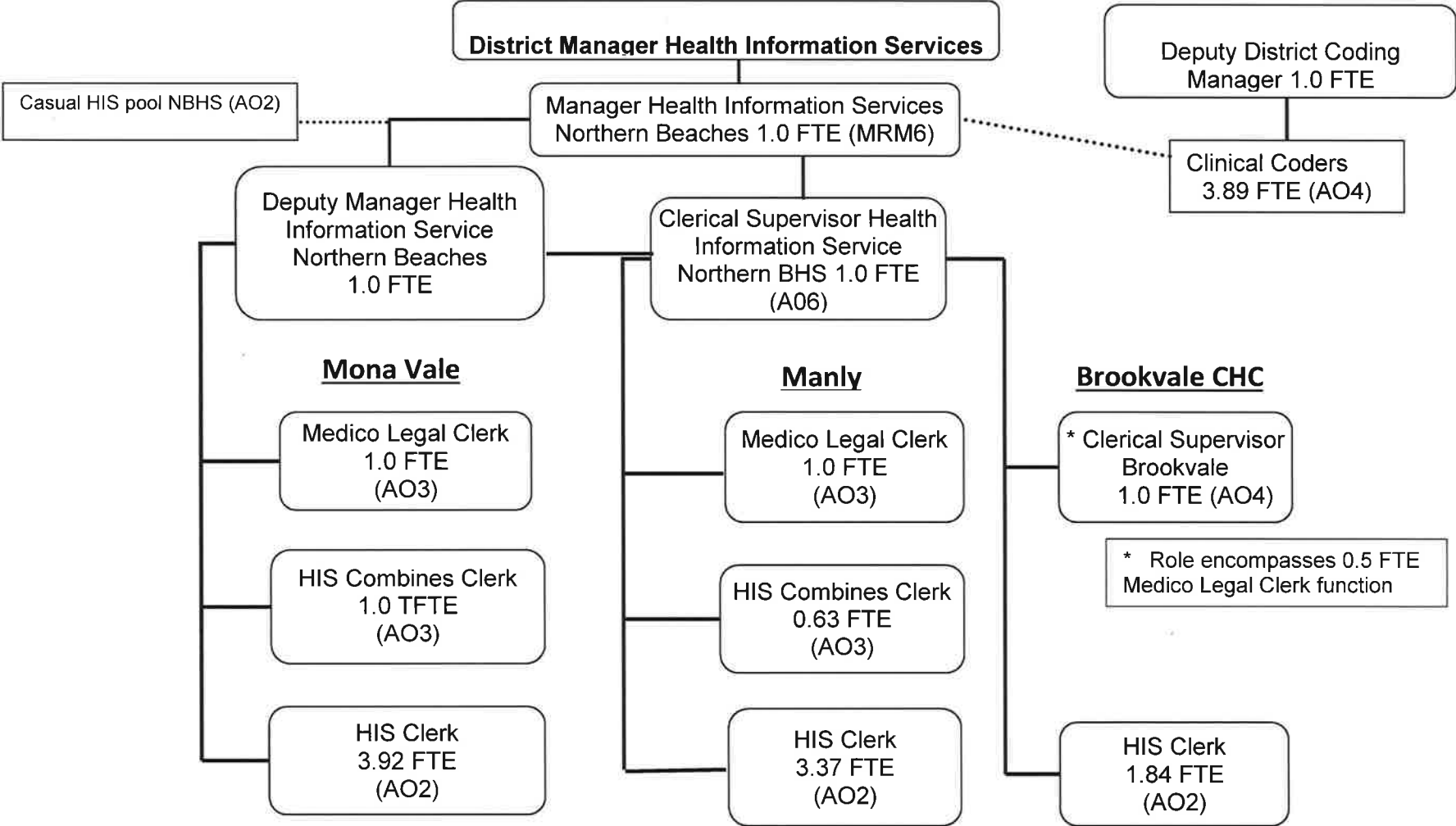


Deb Willcox  
**Chief Executive**

Date: 5.9.18

*Encl.*

**ORGANISATIONAL RELATIONSHIPS**  
**Current NBHS Health Information Service Structure**



**ORGANISATIONAL RELATIONSHIPS  
Proposed Mona Vale/BCHC  
Health Information Service Workforce Structure**

