



ARE YOUR CONTRACTED HOURS UPDATED?

It has been identified that members at Rosary Village have been regularly working well above their contracted hours. Your Enterprise Agreement has provisions for permanent part time staff to have their hours reviewed annually.

This involves writing to your manager requesting a review. Having these regular worked additional hours added to your contract is important, as the organisation is only obliged to roster your contracted hours. Given that Rosary Village is currently transitioning its business to St Vincent Care Services, it's more important than ever to have your hours clarified prior to the change on the 1st of December.

Management advised they would be writing to each staff member to clarify leave entitlements, contracted hours and regular worked hours. This was to be provided when the contracts were signed for the transition of business. To date this has not occurred. To make sure you're protected, please complete the details on the overleaf and give to management or return to the HSU via email agedcare@hsu.asn.au.

Not yet a member? We can only represent HSU members throughout this process. Encourage your workmates to **join online at www.hsu.asn.au/join** or **phone 1300 478 679**. We are stronger together.

Health Services Union

Phone: 1300 478 679 • Fax: 1300 329 478

E-mail: info@hsu.asn.au

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Our turn to care
Supporting quality care  for older Australians

Authorised by Gerard Hayes - **Secretary HSU NSW • ACT • QLD**

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Name

Contracted hours

Regularly worked hours

How long have you been working these hours?

Your comments/feedback.

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