



# Branch Council Meeting

29 August 2018 10:00am

Saxons Level 10, 10 Barrack Street, Sydney

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The meeting opened at 2:56pm with Mark Sterrey in the Chair for the Branch Council Meeting, 29 August 2018.

Moved Steven Fraser/William Oddie that the identical matters included in the Branch Council meeting of the HSU NSW/ACT/QLD agenda 29 August 2018 have been dealt with previously by way of resolution or information purposes at the immediately preceding HSU NSW/ACT/QLD Union Council meeting, may not require further discussion after being moved, seconded and voted upon. Consistent with this, Branch meeting times run shorter than would be reflected in the Agenda.

## Attendees

Gerard Hayes  
Mark Sterrey  
Lynne Russell  
Lindy Twyford  
Bruce Rowling  
William Oddie  
Michael Callinan  
Steven Fraser  
Joan Catlin  
Patricia Reid  
Mark Jay  
John Jetty Dore  
Steven Oakman

Alan Wilcock  
Robert Aney  
John Jetty Dore  
Mercedes Polanco  
Toni Winters  
Andrew Teece  
Donna Riley  
Gillian Reilly  
Josephine Peacock  
Jeffery Knee  
Edalina Hondros

## **1. Observers/Proxies/Apologies**

**Resolution:** BC 39/2018

**Moved:** Steven Fraser/ Michael Callinan

“That the observers/proxies/observers be accepted and admitted to the meeting.”

**MOTION PUT AND CARRIED**

## **2. Conflict of Interest, Related Party Transaction Disclosers and other Disclosures**

No conflicts were declared at this meeting.

## **3. Minutes of Previous Meeting/s: (attachment)**

**Resolution:** BC 40/2018

**Moved:** Bruc Rowling/Patricia Reid

“That the minutes of the HSU Branch Council meeting 20 March 2018 be accepted.”

**MOTION PUT AND CARRIED**

**4. Minutes arising from the Minutes**

There were no matters arising from the minutes.

**5. SECRETARIES REPORTS:**

Gerard Hayes, Secretary welcomed the new councillors explaining that at the start of the meeting he generally commences with a report on the membership growth. In 2012 membership was at 28,992, today the number is at 37,100, by the end of the year the union should see the membership number sitting at 38,000. The internal staffing numbers have grown as well from 49 staff in 2012 to 105 to date. The internal divisional structure was explained along with the wages and budget touching on value adding to the membership and making a difference to members lives.

The growth charts were presented with the explanation of the blitz days and the costs behind those days with the organisers visiting places that offer productivity.

Gerard continued with an update for the upcoming conference at the end of September, with the running order of the event.

The National Union structure was explained across the state branches with Gerard providing the ratios of members across Australia. While holding the National Secretary position as an honorarium Gerard has cut the capitation fees by 15% due to the surplus in the National office.

**Resolution: BC 41/2018**

**Moved: Bill Oddie/Lindy Twyford**

“That the HSU Branch Council accepts the Secretaries report.”

**MOTION PUT AND CARRIED**

**6. CHIEF FINANCE OFFICER – FINANCE REPORTS AND AUDIT REPORT**

Angela Nigro, Chief Finance Officer reported on the finance reports as attached.

**6.1 Audited Financial Statement Year Ended 30 June 2018 – RSM Auditors reporting (attachment)**

**Resolution: BC 42/2018**

**Moved: John Lawrence/Patricia Reid**

“Branch Council passes the following resolution in relation to the general purpose financial report (GPRF) for the period ended 30 June 2018:

The Branch Council declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;

- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the Branch Council and Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.”

#### **MOTION PUT AND CARRIED**

**Resolution:** BC 43/2018

**Moved:** John Lawrence/Patricia Reid

“Branch Council notes that the Audited Financial Statements were received at the meeting of 29 August 2018.

Branch Council has heard the report of the Auditor from RSM and therefore adopts the Audited Financial Statements for the year ended 30 June 2018. Branch Council therefore authorises the Assistant Secretary/Treasurer to sign the Operating Report and Committee of Management Statement for the year ended June 2018.

Further, that the audited financial statements be made available to HSU members on the HSU website.”

**MOTION PUT AND CARRIED**

**6.2 RSM Board Clearance Report (attachment)**

**6.3 Balance Sheet and Profit and Loss to 31 July 2018 & Profit & Loss against Budget – July 2018 (attachment)**

Angela Nigro, Chief Finance Officer reported on the attachments

**Resolution: BC 44/2018**

**Moved: Bruce Rowling/Andrew Teece**

“The HSU Branch Council accepts the monthly financial reports, Balance Sheet and Profit and Loss Statement for the period ending 31 July 2018.”

**MOTION PUT AND CARRIED**

**6.4 Budget and Cashflow Financial Year 2019 (attachment 6.4 & 6.4.1)**

**Resolution: BC 45/2018**

**Moved: William Oddie/Steven Oakman**

“The HSU Branch Council accepts the Budget and Cashflow for Financial Year 2019.”

**MOTION PUT AND CARRIED**

**6.5 Officer and Related Party Disclosure Statement in accordance with Section 293J Fair Work (Registered Organisations ) Act 2009 (attachment)**

**6.6 Audit and Finance Minutes July 2017 to June 2018 (attachments)**

For noting.

**7. AGENDA ITEMS**

**7.1 Finance Committee Nomination**

Through the Chair, Mark Sterrey President sought for nominations for HSU NSW ACT QLD Finance committee with a vacancy to fill.

Mark Sterrey explained the requirements with one (1) monthly meeting before Branch and Union Committee Meeting at the end of each month.

**Resolution: BC 46/2018**

**Moved: Joan Catlin/Patricia Reid**

“That the HSU Branch Council accepts Michael Callinan as Union and Branch Finance Committee member.”

**MOTION PUT AND CARRIED**

**8. GENERAL BUSINESS**

**8.1 Election Report**

Gerard Hayes, Secretary reported on the election being held. Ballot opens this Friday going through to 27 September 2018.

There being no further business the meeting closed at 3:13pm.



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**Chairperson**

7.12.18



## Resolutions List and Attachments

BC 39/2018	The apologies and observers be admitted to the meeting.
BC 40/2018	That the minutes of the Branch Council meeting 20 March 2018 be accepted
BC 41/2018	That the Branch Council accepts the Secretaries report
BC 42/2018	Branch Council passes the following resolution in relation to the general purpose financial report (GPRF) for the period ended 30 June 2018:
BC 43/2018	<p>Branch Council notes that the Audited Financial Statements were received at the meeting of 29 August 2018.</p> <p>Branch Council has heard the report of the Auditor from RSM and therefore adopts the Audited Financial Statements for the year ended 30 June 2018.</p> <p>Branch Council therefore authorises the Assistant Secretary/Treasurer to sign the Operating Report and Committee of Management Statement for the year ended June 2018.</p> <p>Further, that the audited financial statements be made available to HSU members on the HSU website</p>
BC 44/2018	The HSU Branch Council accepts the monthly financial reports, Balance Sheet and Profit and Loss Statement for the period ending 31 July 2018
BC 45/2018	The HSU Branch Council accepts the Budget and Cashflow for Financial Year 2019.”
BC 46/2019	That the HSU Branch Council accepts Michael Callinan as Union and Branch Finance Committee member