



# Union Council Extraordinary Meeting

30 September 2018 4:00pm  
Grand Ballroom: Rydges World Square,  
389 Pitt Street Sydney NSW 2000

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The Union Council meeting opened 4:05pm, 30 September 2018 with Mark Sterrey in the Chair.

## Attendees

Gillian Reilly  
Joan Catlin  
Donna Riley  
Toni Winters  
John Lawrence  
Edalina Hondros  
Jeffrey Knee  
Steven Oakman  
Lynne Russell  
Leesa Franks

Alan Wilcock  
Michael Callinan  
Suzanne McGuire  
Bruce Rowling  
William Oddie  
Robert Aney  
Graeme Baille  
Gerard Hayes  
Kim Hadson  
Patricia Reid

## 1. Observers/Proxies/Apologies

**Resolution:** UC 45/2018

**Moved:** Bruce Rowling/ Steven Oakman

“That the apology for Byran Billington, Lindy Twyford and Steven Fraser be accepted. With Gerard Hayes holding Leigh Bush’s proxy and observers, Shirley O’Riley, Thelma Thames, Angela Nigro and Linda Zutitis be admitted to the meeting.”

**MOTION PUT AND CARRIED**

## 2. Conflict of Interest, Related Party Transaction Disclosers and other Disclosures

No conflicts were declared at this meeting.

## 3. AGENDA ITEMS:

### 3.1 Document Retention Destruction Policy (attachment)

**Resolution:** UC 46/2018

**Moved:** Joan Catlin/Gillian Reilly

“That the HSU NSW/ACT/QLD Union Council adopts the Document Retention Destruction Policy as presented which has been previously adopted by the HSU National Executive although rebranded for the state registered entity.”

**MOTION PUT AND CARRIED**

### **3.2 HSU Records Department, Fitout to Suite 2, Level 9, 109 Pitt Street Sydney (attachment)**

In May 2018, the Union Committee approved to use a vacant suite on Level 9, 109 Pitt St for an additional HSU office to accommodate the increase in staffing numbers located at the Sydney head office. It was resolved that the Membership/Records team would be relocated and a fitout of the office space commence. The design and costings had been revised and as the proposed capital cost is over \$100,000 approval is required from the Union Council as per the finance policy and procedures.

**Resolution:** UC 47/2018

**Moved:** Alan Wilcock/William Oddie

That the Union Council approves the proposed design and costing for the capital fitout works to Suite 2, Level 9 109 Pitt Street up to \$150,000 which will include the premises fitout, furniture & fixtures plus IT requirements.”

**MOTION PUT AND CARRIED**


The cost of \$108,000.00 to \$150,000.00 difference in cost was questioned. When we approved initially we went to 100,000 which went to meeting however this is a in case off, it will most probably come under the approved amount.

A question arose regarding moving the HSU NSW ACT QLD Pitt Street office to the Sydney Western region again. That there could be the potential to move from the Sydney City CBD and move out somewhere cheaper and become landlords charging premium rents at the Sydney City CBD sites.

#### **4. GENERAL BUSINESS:**

Final end of the ballot regarding the Assistant Secretary/Treasurer role as at today standing at 5057 votes with the figure in 2007 being 5001. The office will have the result in next Tuesday.

There being no further business, the meeting closed at 4:33pm.

  
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7.12.18 Chairperson