

Unconfirmed Minutes: MNCLHD JCC 21st November 2018

Dear Member,

Attached to this newsletter are the unconfirmed minutes from the most recent MNCLHD JCC meeting held on 21st November 2018.

Please ensure this newsletter is distributed to members for their information.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD

MEETING MINUTES

Wednesday, 21 November 2018

Commencing: 1.00pm

Venue: Via videoconference from CHHC AM053; Kempsey Community Health; or VCN Room at PMCH, PMBH VCN

ITEM / DESCRIPTION		ACTION REQUIRED	CARRIAGE	ATT No.
A Attendance and Declarations				
Acknowledgement of the traditional custodians of the land upon which this meeting is held & pay respects to elders past & present.				
Present: Stewart Dowrick (Chair), Vicki Simpson, Denis Hognó, Sara Shaughnessy, Kathleen Ryan, Jo-Anne McKeough, Juliette Rex, Toni Winters (HSU), James Faul (HSU), (Glennis Wood - minutes) In Attendance:		Note	Chair	
Apologies: Michael Kearns, Peter Kelly, Clive Owen, Karen Wiles, Jeffrey Crebert, Susan Gillies, Donna Della-Ca		Note	Chair	
Declaration of Pecuniary Interest, Conflict of Interest and Related Transactions: Nil		Note	Chair	
B Presentation				
C Minutes of Previous Meeting/s				
Item 2	2.1	Minutes of previous meeting – 15 August 2018. Resolution: That the Minutes of the MNCLHD Joint Consultative Committee meeting of 15 August 2018 be confirmed as a true and accurate record. Moved: Toni Winters Seconded: V Simpson		
D Business Arising				
Item 3	Action Table and follow up			
	4.2	Report from the NSWNMA 1. Link to ICT Scorecard to be provided yearly.	Provide link to ICT Scorecard annually	May 2019
	4.3	ICT Strategic Planning Kathleen advised that the new Strategic Plan and Capability Assessment are ready for endorsement by SET and the Board. Once these documents have been endorsed by SET and the Board, the documents will be distributed to the HSU, ASMOF & NSWNMA	Distribute documents to HSU, ASMOF & NSWNMA once endorsed by SET and Board	K Ryan

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	4.6	<p>Public/Private Partnerships</p> <p>Stewart advised that the Medical Imaging Tender has been concluded at Port Macquarie. iMED was the successful tenderer and will commence in early December. This will provide an enhancement of services to the Port Macquarie Base Hospital which includes extended weekend cover. Diagnostic services will be available to the site.</p> <p>Pathology Services are being reviewed. A Contestability Study will be undertaken with Pathology NSW under the auspice of HealthShare and the Chief Procurement Officer.</p>			
E Standing items					
Item 4	4.1	<p>Report from the Chief Executive</p> <ul style="list-style-type: none"> • Health Infrastructure have gone to tender for the major work at Macksville Hospital and Coffs Harbour Health Campus Redevelopment. Tenders will be announced by late November/early December 2018. • The Mental Health Facility in Port Macquarie is nearing completion and will open in early 2019. • Port Macquarie Car Park - \$11.5 million has been announced for a new car park for Port Macquarie Base Hospital which will be a paid car park with the fee structure being the same as Coffs Harbour Health Campus. • The District has approx. \$60 million for other minor capital works across the region including Solar Power Project at Port Macquarie, replacement of roofs, rehab refurbishment at Wauchope, expansion of car park at Bellingen. • The District's major capital priorities for the next 5 years are the redevelopment of Wauchope and Bellingen plus expansion/redevelopment of Mental Health at Coffs Harbour, along with Dorrigo. • The District is working on completing the Workforce Plans for Nursing, Allied Health and Medical. Draft Workforce Plans will be ready by December and the Board will consider these in January with Carramar Consulting Pty Ltd. The Workforce Plans will be provided to the Associations once the plans have been reviewed by the Board. • The District recently submitted their Patient Safety Quality Account to the Ministry. • The MNCLHD is the only District in the State that has an independent organisation looking at reviewing and verifying the 	<p>Provide copy of Workforce Plans to the Associations once the Plans have been endorsed by SET and the Board</p>	V Simpson	

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<p>accuracy of the District's RCA Recommendations. This is being overseen by KPMG and is nearing completion.</p> <ul style="list-style-type: none"> The District has been working closely with the Medical Staff Council in Port Macquarie and across the region. In particular, around two areas - payment of VMOs in the use of V-Money and how that is applied and Medical Culture. A workshop will be held in December with the Medical Staff. Future Members of the Board is at ministerial discretion. The District have had a number of new executives appointed over the last few months. Sara Shaughnessy Mental Health & Integrated Care, Dr Tony Lower Director of Research and John Slaven Director of Finance. <p>James asked for an update on the People Matter Survey Results and on the progress of the Security Review. Vicki advised that MNCLHD Management were planning to meet with the HSU yesterday to discuss security issues. The meeting has been rescheduled to 10 December 2018.</p> <p>Stewart advised that the People Matter Survey Results have been received and distributed to the individual sites. The District is setting in place a new Culture Wellbeing Forum with Staff Representatives as well as two Consumer Representatives. The first meeting will be held on 6 December.</p> <p>Vicki added that the response received from staff to be part of the Forum has been overwhelming. Every discipline/classification is being represented. The sites are working through their individual facility results and developing Action Plans. A Senior Managers Forum was held recently where the focus was around culture and the PMES results and Performance Reviews.</p>	<p>Forward Culture Information to ASMOF</p>	<p>V Simpson</p>	
<p>4.2 Report from NSWNMA Jo-Anne advised that the NSWNMA ratio campaign continues and there has been reorganizing of organisers. Vicki thanked Jo-Anne for her assistance in relation Mental Health Employees at Kempsey Hospital.</p>			
<p>4.3 Report from the HSU Michael Kearns Nil Peter Kelly</p>			

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		Nil			
4.4		Report from ASMOF Nil			
4.5		Employee Survey Update Discussed previously			
4.6		Public/Private Partnerships Discussed previously			
4.7		<p>Work, Health & Safety</p> <ul style="list-style-type: none"> Vicki advised that as part of the Workforce Realignment, one of the roles the District is looking at and will be interviewing for is our Workforce Health Safety & Wellbeing Health Manager position. There will be a real focus around the wellbeing of our staff commencing in 2019. Injuries will continue to be managed, however, there will be a shift to a wellbeing focus. Stewart advised that recently issues were raised regarding a coroner's review of a patient at the CH MHIPU in 2014. A Review of the court case was undertaken. The District apologised to the Families and outlined to the Coroner the actions the District would take. In response in 2015 the District undertook two reviews - Clinical Safety under the auspice of Dr Martin Cohen and Governance, Structure and Leadership undertaken by Mr Terry Clout. Dr Cohen returned and undertook a review of the two 2015 reviews. Dr Cohen was very positive in acknowledging that the recommendations that were requested from the two earlier reviews in 2015 were implemented and continue to make progress. <p>Sara added that the staff were kept informed during the whole process with a number of staff meetings. The staff approached it professionally and welcomed the opportunity of as they felt it was a validation of all the good work they have undertaken over the years.</p>	Summarise review and forward copy of summary to ASMOF	V Simpson S Shaughnessy	
F General Business					
Item 5	5.1	<p>Clinical Governance Unit</p> <p>Kathleen advised that there is now a Policy Improvement Strategy and Digital Strategy which CGU will be looking at how to implement concurrently. Positive feedback has been received from the Clinical Excellence Commission from a patient safety quality perspective. Currently awaiting feedback from the Ministry on the latest</p>			

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		<p>Quality Accounts and will share with the Associations.</p> <p>Stewart noted that the District recently had published a PhD Research by Melbourne University comparing MNCLHD to seven other de-identified health districts in Victoria and NSW around Quality Safety Governance System which has been presented to the Board. The MNCLHD were ranked second.</p>			
	5.2	<p>Mental Health & MNCCI Sara advised that Mental Health Services are working very positively.</p> <p>Over the coming months MNCCI will be replacing the Linacs.</p>			
	5.3	<p>Workforce Denis advised that Workforce are currently working with the HSU around the Operational Assistants in Port Macquarie. Strategies have been set in place and discussions being held.</p>			
	5.4	<p>Happy Christmas Stewart wished the Associations and Committee Members a very happy and safe Christmas</p>			
G Minutes of Other MNCLHD Joint Consultative Committee Meetings					
Item 6	6.1	<p>The following endorsed minutes were tabled for information and noted by the Committee:</p> <ul style="list-style-type: none"> • CHHC SCC Meeting Minutes – 2 August 2018 • Hastings/Macleay Clinical Network Staff Consultative Committee – 23 July 2018 	Noted		
H Next Meeting					
Item 7	Meeting closed at 1.45pm. The next meeting of the Mid North Coast Local Health District Joint Consultative Committee will be held on 20 February 2019.				