

## **Hurstville Private Hospital Proposed Shift Changes**

Dear Member,

Attached is correspondence the HSU has received from the Environmental Services manager at Hurstville Private Hospital. The correspondence is in relation to a proposed change of shift start and finish times for Wardspersons and Operation Assistants.

Please review the correspondence and distribute this newsletter to all HSU members of your facility for their information and comments.

The best way to constructively deal with these kinds of proposals is by taking into account the concerns of the group, agreeing on a way forward and presenting that united position to management.

Please email any comments, concerns or questions you may have to your HSU Organiser, Peter Mason, via email [peter.mason@hsu.asn.au](mailto:peter.mason@hsu.asn.au) with subject line *Hurstville Private Shift Changes*.

In unity,



Gerard Hayes  
Secretary, HSU NSW/ACT/QLD

## Internal memo

To	HPH Employees- Operating Assistants, Wardsmen
From	Matthew Carter- Environmental Service Manager
Date	Thursday 17 <sup>th</sup> of January 2019
Subject	Change of role and shift start and finish times.

Due to recent and upcoming changes in our business structure it has become apparent for the need to restructure the shift times and roles of our Wardsmen and Operating Assistants.

It is proposed that the introduction of 10,8 and 6 hour shifts be rostered to allow for full coverage of staff on busy days.

It is also proposed that the role of Wardsmen and Operating Assistant will now be combined and shifts will be rotated week by week. This will mean that staff will have the required skills to work in either area to allow for adequate coverage depending on when and where the work load is required.

Shift start and finish times for the Operating Assistants role will vary depending on Operating schedules. The Wardsmen role will be rostered between the hours of 8AM and 630PM.

This change would take effective from Monday the 18<sup>th</sup> of February 2019

If you would like to discuss this matter further please make a time to see Matthew Carter Environmental Services Manager.

Regards