

HNELHD Breastscreen: Proposed increase, Admin Officer Hours of Service

Dear Member,

The HSU has received correspondence from Hunter New England Local Health District, advising that within two weeks its Breastscreen service intends to increase its hours of service for Administrative Officers.

The Employer has indicated that its plan is to extend hours of booking appointments to include the hours from 0800-2100. The correspondence is attached for members' attention. The HSU also strongly encourages members to speak with colleagues who are not currently members and urge them to join the HSU regarding this matter. They can do so by visiting www.hsu.asn.au/join or by calling the Union on 1300 478 679.

The HSU is seeking urgent feedback from members, outlining any and all concerns regarding this proposal. Please contact Organisers Matthew Ramsay (Breastscreen Newcastle, Belmont and Lower Hunter Valley) via email matthew.ramsay@hsu.asn.au, Cindy Paul (Breastscreen Tamworth & New England) via email cindy.paull@hsu.asn.au, or Michael Kearns (John Hunter Hospital and Mater Hospitals) via email michael.kearns@hsu.asn.au.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD

PRIVATE & CONFIDENTIAL

21 January 2019

Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT/QLD
Locked Bag 3
Australia Square NSW 1215

Dear Mr Hayes

RE: TEMPORARY REQUIREMENT FOR SHIFT WORK FOR ADMINISTRATION STAFF

BreastScreen NSW via the Cancer Institute NSW is releasing an advertising campaign which will commence on 1 February 2019 and will run up to 30 June 2019. BreastScreen NSW Hunter New England has been requested to look at providing administration support to cover the telephone booking administration services via the 13 20 50 telephone number between 1700 and 2100 hours.

BreastScreen NSW HNE have discussed this with staff asking for feedback regarding the temporary requirement for administrative staff to undertake shift work and/or overtime at a staff meeting held on Friday, 14 December 2018 and via a followup email on Friday, 11 January 2019. Staff were invited to express their interest in undertaking shift work and/or overtime during the campaign period.

In summary the proposed changes to enable staff to cover the bookings office from 0800 to 2100 Monday to Friday from 4 February 2019 to 30 June 2019 may include:

- Temporary requirement for potentially 2 blocks of 4 weeks to cover the main television advertising periods
- Changes to rostering hours during the trial period including staggered shifts, overtime and the further inclusion of casuals staff
- All staff would be paid in alignment with the Health Employees' Administrative Staff (State) Award and Health Employees conditions of Employment (State) Award 2018

BreastScreen NSW HNE sent a follow up email on Friday, 11 January 2019 inviting staff to provide feedback and express their interest. Feedback, to date, has been positive from staff and their dedication to the Service is to be commended.

BreastScreen NSW HNE administrative staff who choose to participate will be further consulted with and provided adequate notice prior to the proposed changes taking effect from 4 February 2019.

In the absence of BreastScreen NSW HNE staff participating in overtime or staggered shifts, the Service will invite administrative staff working within Hunter New England Imaging to participate in order to meet the requirements during this period.

Should you require any further information please contact either Rebecca Delaporte, Manager BreastScreen NSW HNE on 02 4985 0220 or Melissa Hilton, HR Consultant on 4985 3467.

Yours sincerely



Olasunbo Olalere
Director, Hunter New England Imaging
Director BreastScreen NSW HNE
Hunter New England Local Health District

CC: Rebecca Delaporte, Manager BreastScreen NSW
Lynn Hurst, Senior HR Consultant, Greater Metropolitan Health Service