

Unconfirmed minutes WNSWLHD USCC 13 February 2019

Dear Member,

Please find attached the unconfirmed minutes of the USCC (Union-Specific Consultative Committee) held with Western NSW LHD on 13 February 2019.

Should you have any queries or comments in regard to these minutes, please contact your HSU Organiser Zelda Giblett via email zelda.giblett@hsu.asn.au.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD

Western NSW Local Health District
Unconfirmed minutes of the meeting of the Western NSW Local Health District & Health Service Union Specific Consultative Committee (HSU USCC)
Executive Conference Meeting room At 23 Hawthorn Street, Dubbo
Wednesday 13th February at 9:30am

Agenda Item	Issues/Actions	Follow Up Action/Officer
1. Present:	Sandra Duff (Chair) Tiffany Charlton Zelda Giblett Jeff Morrissey Wayne Kelly Mark Spittal Richard Waters, Sharon Carney Brian Billington Sonia Jackson (minutes)	
2. Apologies:	Margaret Berry Scott McLachlan	
3. Confirmation Of Previous Minutes	Endorsed – Z Giblett Seconded – T Charlton	
Acknowledgement of Country – S Duff		
4. Business Arising – For Discussion		
4.1 Morgue Allowance	TC – Nil further advice has not been received. The HSU wrote to MoH in mid-December 2018. Matter requires state approach and information	Keep on agenda to discuss at May 2019 meeting

	from MoH about application of allowances.	
4.2 Infectious Cleaning Allowance	WK – Still an issue for one staff member at Forbes	TC, ZG, WK to discuss offline Keep on agenda unless resolved prior to May 2019 meeting
5. Standing Items		
N/A	nil	
6. General Business		
6.1 Bathurst Wardsperson – enquiry related to Bathurst and then extended by HSU to the LHD, query about Wardpersons being involved in Code Black team and not having VPN training.	ZG – Bathurst Wardpersons are being asked by Nursing staff to restrain patients when not trained in VPM. Greg O'Donohue advised 'if the Wardsperson is part of a code black team and provided with VPM training they are able to assist. If no VPM training they should not be restraining patients' TC – Spotless Management looking into incident at Bathurst. VPM training was held the following Monday and available staff attended ZG – wants to know where wardpersons are being asked to assist with restraining and if they have received VPM training. WK – Nil at Forbes TC – will gather information with the assistance of ODU and JM JM – Don't want to put staff in the wrong situation. Will discuss with Graeme Carden SD – our staff, safety and security is high on our agenda. An audit will assist with marketing, education etc	Keep on agenda Action – Tiffany to work with ODU and Corporate Service in relation to the concerns and identify training needs.
6.2 Bathurst Car Parking	BB – queried if parking restrictions are enforceable. The striped turning area of the new	Action – Brian to raise at SCC meeting locally

	car park is being used as a parking area JM – will review and put mechanisms in place ZG – advised Brian to take to local SCC also	
7. Business Without Notice		
Nil		
8. Next Meeting	Wednesday 8 th May 2019, 9.30am	
9. Closure	There being no further business the meeting closed at 9.46am	

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Chairperson

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Date

Sandra Duff

Action List

Agenda Item	Action	By Whom	By When
4.1 Morgue Allowance	Keep on agenda to discuss at next meeting	Sonia Jackson	Next meeting – May 2019
4.2 Infectious Cleaning Allowance	Tiffany, Zelda and Wayne to meet and discuss concerns	Tiffany Charlton, Zelda Giblett	Provide update at next meeting – May 2019
6.1 Wardspersons and VPN training	Tiffany to work with ODU and Corporate services to identify training needs	Tiffany Charlton	To commence as soon as able, update to Zelda Next meeting – May 2019