

Unconfirmed minutes MNCLHD JCC Meeting 20 February 2019

Dear Member,

Attached to this newsletter are the unconfirmed minutes from the most recent MNCLHD JCC meeting, held on 20th February 2019.

Please ensure this newsletter is distributed to members for their information.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD

MEETING MINUTES

Wednesday, 20 February 2018

Commencing: 1.00pm

Venue: Via videoconference from CHHC AM053; Kempsey Community Health; or VCN Room at PMCH, PMBH VCN

ITEM / DESCRIPTION			ACTION REQUIRED	CARRIAGE	ATT No.
A Attendance and Declarations					
Acknowledgement of the traditional custodians of the land upon which this meeting is held & pay respects to elders past & present.					
Present: Vicki Simpson (A/Chair), Denis Hogno, Simon Joice, Tony Ellem, Michael Kearns (HSU), Peter Kelly (HSU), James Faull (HSU), Jeff Crebert (NSWNMA), Mark Brennan (NSWNMA), David Rogers (NSWNMA), Suzanne White (NSWNMA), Solange Villagran (NSWNMA), Toni Winter (HSU), Karen Wiles (HSU), Juliette Rex (ASMOF) (Glennis Wood - minutes) In Attendance:			Note	Chair	
Apologies: Stewart Dowrick, Kerrie Seymour, Kathleen Ryan, Sara Shaughnessy, Donna Della-Ca			Note	Chair	
Declaration of Pecuniary Interest, Conflict of Interest and Related Transactions: Nil			Note	Chair	
B Presentation					
C Minutes of Previous Meeting/s					
Item 2	2.1	Minutes of previous meeting – 21 November 2018. Resolution: That the Minutes of the MNCLHD Joint Consultative Committee meeting of 21 November 2018 be confirmed as a true and accurate record. Moved: Toni Winters Seconded: Denis Hogno			
D Business Arising					
Item 3	Action Table and follow up				
	4.1	1) Vicki advised that the Draft Workforce Plans have been distributed for further consultation. 2) Provide copy of information from Medical Staff Workshop to ASMOF	Distribute copy of Workforce Plans to Association when available Provide copy of Information	V Simpson V Simpson	
	4.2	Report from the NSWNMA Link to ICT Scorecard to be provided yearly.	Provide annually	May 2019	

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	4.3	<p>ICT Strategic Planning Kathleen advised that the new Strategic Plan and Capability Assessment are ready for endorsement by SET and the Board. Once the documents have been endorsed by SET and the Board, the documents will be distributed to the HSU, ASMOF & NSWNMA.</p>	Distribute documents to HSU, ASMOF & NSWNMA once endorsed by SET and Board	K Ryan	
	4.7	Provide summary of Mental Health Review by Dr Cohen and forward to ASMOF	Provide summary of Review by Dr Cohen	S Shaughnessy	
E Standing items					
Item 4	4.1	<p>Report from the Chief Executive</p> <ul style="list-style-type: none"> Capital Works continues at Coffs Harbour and Macksville Hospitals. PMBH Mental Health have been working closely with the Associations. A Walk through of the new facility has been undertaken with the Associations. <p>Peter queried when the Associations would be able to undertake a walk-through at Coffs Harbour Health Campus and Macksville as there are alterations to members working conditions occurring. Vicki asked if this request has been raised at the local Staff Consultative Committee Meetings.</p> <p>Michael expressed concern that there are sites across the District who are not engaging the Associations in general consultation whether it relates to Capital Works or improved facilities which is creating work issues for HSU members and the members of the Associations and asked that sites engage in genuine discussions which needs to be uniform right across the District.</p>	<p>Discuss Association Walk-through at CHHC & Macksville with Lead for Capital Works and advise the Associations</p> <p>Include NSWNMA & ASMOF in any consultation/ updsat</p>	V Simpson	
	4.2	<p>Report from NSWNMA Jeff advised that the NSWNMA had a meeting this morning at PMBH Mental Health. The NSWNMA raised a number of issues around staffing levels which PMBH Mental Health have taken on Board.</p> <p>The NSWNMA have raised issues relating to Kempsey Mental Health with the General Manager Mental Health.</p> <p>Jeff advised that this will be his last JCC. The NSWNMA have been involved in campaigning in</p>			

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<p>regards to ratios across NSW. Jeff will be taking on a new role as from 25 March 2019. The NSWNMA will be writing to the LHD informing the LHD of their new Organiser.</p> <p>Vicki thanked Jeff for all the work that Jeff has undertaken, particularly in regards to Mental Health.</p> <p>David advised that he was contacted regarding Camden Haven Health Centre. They are not looking at the Clause in the award in relation to lockers. This appears to have been overlooked at some of the new facilities being built. David asked if this could be reviewed.</p> <p>Mark Brennan sought confirmation that the Helipad at PMBH was being turned into extra parking and that the helicopter will be landing at Port Macquarie Airport.</p>	<p>Review/Follow Up</p> <p>Follow up and advise the Associations and Mark Brennan re Helipad.</p>	<p>V Simpson</p> <p>V Simpson</p>	
<p>4.3 Report from the HSU Michael Kearns</p> <ul style="list-style-type: none"> The issue in the Hastings Macleay is still around privatizing Port Macquarie Medical Imaging. The HSU have been advised by management that when private enterprise employ wardsmen, they are not using them as wardsmen and were rescinding the job advertisement. The members are trying to work with the employer. The District has provided an additional 3FTE for HSA's for the sites. HSU to forward dates to reconvene the Security Meeting. <p>Peter Kelly (HSU)</p> <ul style="list-style-type: none"> Provide updated list of HR Officers across the Site to HSU. Sought confirmation re rumours that HealthShare were taking over the cleaning at Macksville or Bellingen Hospitals. The HSU requested that the MNCLHD put in writing that there has been no approach to HealthShare regarding Cleaning Services at Bellingen and Macksville Hospitals. Vicki responded that she had not heard or had any discussions in relation to this. 	<p>Provides dates to MNCLHD Management re next security meeting.</p> <p>Provide names of HR Officers for each site to HSU, ASMOF and NSWNMA</p> <p>Provide response to HSU regarding HealthShare</p>	<p>HSU</p> <p>D Hogno</p> <p>V Simpson</p>	

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<ul style="list-style-type: none"> Advised the HSU would be seeking a meeting with the Director Nursing, Midwifery & Workforce and the MNCLHD once the Anderson Review has been handed down. In February last year the HSU raised at the CHHC SCC Meeting the issue of the Operation Assistants who have completed five year's service and who are competent in all areas of their duties under the award should be progressed to Senior Operations Assistants at their five-year anniversary. The HSU sought the Status of this request Queried why the LHD is now changing the terminology from grievance to a concern. Should it be reflected in the award and the general policies. David also sought confirmation. <p>Peter commented that the HSU regularly see members accused of allegations without any clear reference to the allegations.</p> <p>Vicki added that the MNCLHD previously had 42 outstanding investigations. The MNCLHD have now reduced their investigations to 8. The District is moving quickly to resolve investigations.</p> <p>Peter disagreed and added that the HSU has requested information which has been denied. The District suspend members on a risk assessment, without providing the full details which may exacerbate any mental health conditions that could come about through the suspension of members when they are under investigation.</p> <p>Vicki advised that the MNCLHD is following the current MoH Policy and Procedures around managing misconduct and how we manage staff wellbeing.</p>	<p>Meet with HSU & MNCLHD following the handing down of the Anderson Review</p> <p>F/U on status of Operation Assistants & advised HSU</p> <p>Forward copy of PDs & Link to the Associations & D Rogers</p>	<p>V Simpson HSU</p> <p>V Simpson</p> <p>D Hogno</p>	
<p>4.4 Report from ASMOF Juliette referred to the Letter from the Deputy Secretary MOH to the CEs re Go Live of the JMO 14/10 Safe Working Hours Dashboard and asked if there was an indication from the MoH of a date in Feb/March when the next Statewide 14/10 report would be received. It was noted that no indication of exact date has been received at this stage.</p>			
<p>4.5 Employee Survey Update Vicki advised the District invited (open invitation) to all the MNCLHD staff via an EOI to join a Forum around People Matters. Approximately 60 staff members have nominated to attend the Forums.</p>			

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		There will be 6 meetings held during the year where the results of the PMES will be discussed.			
	4.6	Public/Private Partnerships Discussed Port Macquarie Medical Imaging and HealthShare.			
	4.7	Work, Health & Safety Simon advised: <ul style="list-style-type: none"> The MNCLHD are continuing discussions to roll out the VPM training across the District. Simon will be meeting with the Safety Culture Consultants to obtain clarity around how this is going to look and be rolled out. <p>Vicki added that the MNCLHD have undertaken the train the trainer model for VMP training and three HSA's attended that training on the proviso the HSA's would be released to provide training. This will mean HSAs will be training other HSAs. Members from the WHS Team and Nursing have also been trained. The District will cover backfill.</p> <ul style="list-style-type: none"> The MNCLHD have recently completed their Security Audits. The findings and recommendations will be reviewed. A brief will be provided to the Senior Executive Team. <p>Simon added that he is looking forward to working with all the Union Delegates across the District. If the Associations have any issues that they would like to discuss outside the formal JCC Meeting, please contact Simon.</p>			
	4.8	Go Live of the JMO 14/10 Safe Working Hours Dashboard As discussed above under 4.4.			
F General Business					
Item 5	5.1	NSWNMA DJCC Representatives 2019 Jeff asked if Irina Holmes the alternate delegate could be made one of the members to attend the MNCLHD JCC Meeting. This was noted.			
	5.2	A/District Manager Work, Health, Safety & Wellbeing Vicki introduced Simon Joice who has been seconded across from Ambulance NSW and is currently Acting in the WHS & Wellbeing position.			
G Minutes of Other MNCLHD Joint Consultative Committee Meetings					
Item 6	6.1	The following endorsed minutes were tabled for information and noted by the Committee:			

ITEM / DESCRIPTION			ACTION REQUIRED	CARRIAGE	ATT No.
		<ul style="list-style-type: none"> • CHHC SCC Meeting Minutes – 2 August 2018 • Hastings/Macleay Clinical Network Staff Consultative Committee – Nil 	Noted		
H Next Meeting					
Item 7	Meeting closed at 1.55pm. The next meeting of the Mid North Coast Local Health District Joint Consultative Committee will be held on 15 May 2019.				

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