

CCLHD: Relocation of Integrated Bookings Unit

Dear Member,

The HSU has received the attached advice from Central Coast Local Health District regarding the relocation of staff working in the Integrated Bookings Unit (IBU) to a central location at 99 Holden St, Gosford. This is the only information we have received to date and we will be requesting more details on behalf of our members.

This relocation will have an impact of all staff working in IBU, with the greater impact being felt by those staff working at Wyong.

As your Union we will ensure that all members are consulted in accordance with the Award and represent your views and concerns to management. The best possible outcome is achieved by being united.

If you are a member affected by this proposal, please provide your concerns or queries to either your Organiser brendan.roberts@hsu.asn.au or HSU Industrial Officer greg.odonohue@hsu.asn.au by Monday 12 August. Meetings for affected members will also be arranged over the next week, so please contact Brendan to arrange the best time to meet.

Not yet a member? Take the time to completed the attached membership form and return it to Brendan or go our website www.hsu.asn.au/join and join online.

In unity,



Gerard Hayes
Secretary, HSU NSW/ACT/QLD



Health Services Union
Level 2, 109 Pitt Street
SYDNEY NSW 1215

Email: info@hsu.asn.au

Dear Mr Haines

RELOCATION ADVICE – INTEGRATED BOOKING UNIT

I wish to advise that Central Coast Local Health District (The District) will be relocating the Integrated Booking Unit from its current multiple locations to one central location based at Gosford Hospital campus.

At this stage, it is anticipated that this change will be effective as of 16 September 2019 with the new accustomed place of work to be located at 99 Holden Street Gosford Hospital. As per the Award (Clause 35), staff and the Union is being provided with greater than one calendar months' notice in preparation for the relocation. A meeting with staff was held today, where each employee was provided with relocation advice in writing. There are 24 employees attached to the Integrated Booking Unit, 17 of which are Administration Officers.

Please note this date may be subject to change if there are delays to the commissioning of the facility or unforeseen technical issues. Any changes to the planned relocation date will be notified to you as we become aware.

Relevant information regarding parking, access, security, mobility, etc has been provided to staff, with further updates to be provided, if necessary, once the building work is complete.

This change will result in no change to reporting lines or position descriptions.

You are invited to provide any feedback, comments or questions to me by 16 August 2019 via telephone 4320 3695 or email at Cheryl.robertson1@health.nsw.gov.au.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Cheryl Robertson', with a long horizontal flourish extending to the right.

Cheryl Robertson
Acting Senior Workforce Services Consultant
Workforce and Culture

31 July 2019



Health Services Union

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ABN 85 037 751 682

I wish to become a member of the HSU New South Wales Branch and Health Services Union

Surname: Given Name(s):

DOB: Occupation/Classification:

Worksite:

Employment Status (please tick one box below): Department / Ward

What is your Award Classification?

Full Time Part Time Casual Hours worked per week

Home Address:

Postcode:

*E-mail:

Home Phone: Mobile:

Work Phone:

Signature:

Date: DAY / MONTH / YEAR

HSU Delegate Name:

HSU Delegate Membership No:

By signing this membership form, you agree to the terms and conditions of our privacy policy, which can be accessed at <http://www.hsu.asn.au/privacy-policy/> and you consent to us collecting, using, holding and disclosing your information as detailed therein. If you do not consent to any aspect of our privacy policy as it applies to you, please notify the Privacy Officer in writing attention to Privacy Officer - HSU Locked Bag 3 Australia Square NSW 1215

Payment Method: **Direct Debit Request**

Please debit my Bank/Credit Card account

Fortnightly

Please start my Fortnightly Debit on DAY / MONTH / YEAR (day/month/year)

Monthly

All Monthly debits occur on the first of every month.

Note: where your debit day (fortnightly / monthly) falls on a public holiday, your account will be debited on the next business day

I request you, until further notice in writing, to debit my/our account described in the schedule above, any amount which

HSU (user ID No. 017797) / HSU NSW Branch (user ID 428556) may debit or charge me through the Direct Debit System.

ORGANISER REMARKS / NOTES

Bank Account Details - Name of the account holder (Schedule)

Surname: Given(s):

BSB Number: Account Number:

Name of Financial Institution:

Credit Card Payment

Please charge my; Mastercard Visacard American Express

Card No:

\$ Expiry Date: MONTH / YEAR